# SELF STUDY REPORT

## FOR

## 2nd CYCLE OF ACCREDITATION

## SRI VENKATESWARA COLLEGE, DELHI

BENITO JUAREZ ROAD, DHAULA KUAN, NEW DELHI -110021
110021
www.svc.ac.in

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

## 1.1 INTRODUCTION

Sri Venkateswara College is a prominent, nationally sought-after co-education and constituent College of the University of Delhi. The desire to share knowledge and make education accessible to all brought together three visionaries, Smt. Durgabai Deshmukh an eminent educationist, Dr K. L. Rao and Dr. C. Anna Rao, who were determined to craft a dynamic space that would seamlessly blend traditional values and learning with modern outlook and rationale. The dream blossomed into reality in New Delhi in 1961 under the auspices of the Tirumala Tirupati Devasthanams (TTD) Trust of Andhra Pradesh.Sri Venkateswara College proudly celebrates 60 years of its existence this year (2021). The College was accredited with Grade "A" during the first cycle, in May 2016, by the National Assessment and Accreditation Council (NAAC). A dynamic IQAC was constituted subsequent to the accreditation. It is a matter of pride that the College secured 11th position in the National Institute Ranking Framework (NIRF) 2021 Rankings instituted by Ministry of Education.

The last five years (2016-2021) have seen consolidation of the achievements of the College during the past six decades. The holistic educational profile of the college has gained recognition because of its consistent excellence in academics, sports and other co-curricular activities which emphasize the overall development of students. The rigor of high standards and uncompromising emphasis on quality marks the conduct of its committed, academically endowed faculty of 211, and its efficient, supportive administration (105 non-teaching staff members). This is quite evident in the enabling impact of the imparted education to more than 4600 students.

Sri Venkateswara College has also been granted 'Star Status' by the Department of Biotechnology (DBT). The OBC expansion funds, Golden Jubilee Fund and TTD grants, have aided the construction of the most recently inaugurated, spacious and new Durgabai Deshmukh Block. The block comprises of classrooms, seminar rooms and state-of-art technology laboratories. With the augmentation of sports facilities marked by the improved tennis courts and upgraded cricket and football fields, the college is well on its way to offering a maximal educational experience to its students.

**Vision**

Sri Venkateswara College envisions "Self-realization through knowledge" emphasizing holistic, inclusive and futuristic education in tune with the college motto "*Satyanna Pramaditavyam*" (Do not deviate from Truth).

The College champions the cause of holistic and inclusive education, confirming to the fabric of Indian culture and traditions with a wider objective of intellectual and social emancipation. It also aims at shaping generations who would cope well with the ever-changing scientific world, meet with technological challenges and contribute to society in a meaningful manner.

It is our earnest endeavour at the College to empower students to fulfil their academic goals within the ambit of an ambience that is not only diverse, but also embellished with honesty, truthfulness, sincerity and compassion. We create innovative links amongst Humanities, Sciences and Commerce aimed singularly at growth and development.

We would continue to extend complete support to groom dynamic faculty for teaching, research and innovation. The College intends to strengthen the administrative acumen of the non-teaching staff whose role in the development of College is vital and indispensable. The College immensely values Alumni and ensure to enrich their association with alma mater. This helps in expanding the domain of collective contributions to the world.

**Mission**

In consonance with the vision, the mission of Sri Venkateswara College is to:

- Nurture and build a vibrant and dynamic educational space with scope for intellectual exploration
- Offer broad, balanced and diverse academic programs that are mutually reinforcing and emphasize on quality education at the undergraduate level
- Strive for excellence in all programs to maintain national and international standards
- Motivate students to realize their highest intellectual, physical and human potential.
- Facilitate a collaborative work culture and build competitive spirit with mutual respect and trust among the students
- Encourage scientific temper with unfettered thinking
- Instil leadership with a sense of responsibility, equity and social justice.
- Encourage high quality research, and purposeful pedagogy to mould students into truly global citizens with progressive thinking
- Promote inspirational, motivational and value based academic and administrative milieu
- Serve society through coordinated outreach programs
- Foster environmental consciousness and social dynamism with cultural sensitivity and tolerance

# 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

**Institutional Strength**

- Sri Venkateswara College nurtures holistic and futuristic education integrated with honesty, sincerity and compassion and is well known for its academic, co-curricular and extracurricular achievements.
- A top Indian co-educational institution, College has secured **11th position** in the **NIRF 2021** ranking by Ministry of Education, GoI.
- One of the few colleges of the University of Delhi with its multilingual character, offering courses not only in regional languages like Tamil and Telugu but also international languages like Spanish, French, German.
- Has been bestowed with the prestigious 'DBT-STAR College Status' to strengthen infrastructure and improve undergraduate science education
- Decentralized and participative ethos involving management, faculty and students foster a spirit of inclusiveness and integrity.
- College offers Freeships to students in need.
- Dedicated and well qualified faculty integrate experiential and innovative methodologies in teaching-learning process.
- Endowed with sports facilities of International standard in the form of a well maintained cricket ground, basketball and lawn tennis courts. The College has nurtured and produced several International sports personalities.

- College has a strong research base evident from the grants obtained from various National and International organisations resulting in peer reviewed publications with high impact factor.
- Provides multi-disciplinary undergraduate research training to students through initiatives like Sri Venkateswara Internship Programme for Research and Academics (SRI-VIPRA).
- Industry-Academia collaborations and MoUs with several National and International organisations.
- Robust Placement Cell and E-cell introduces students to promising career opportunities.
- Sprawling green campus with more than 600 trees, seminar halls, ICT-enabled classrooms, well equipped library, healthcare facilities and hostel for male and female students.
- Strategically located in Dhaula Kuan, South Campus of the University of Delhi, with Durgabai Deshmukh Metro Station in the neighbourhood.
- Vibrant and diverse cultural societies provide a platform to the students to hone their creative talents. The college annual cultural festival NEXUS stands out in showcasing vigour and enthusiasm of the students in promoting the Fine Arts.
- Community Outreach activities such as Unnat Bharat Abhiyan of GoI and Vidya Vistaar of University of Delhi.
- Promotes inclusive and value-based education by encouraging initiatives towards gender sensitization, equity and justice, environmental consciousness as well as health and hygiene.

## Institutional Weakness

- There has been an inordinate delay in permanent recruitment of teachers due to procedural constraints. This has impacted teaching, learning and evaluation processes significantly.
- Due to a mismatch between increasing student strength and constraints in faculty strength, the college is unable to provide all the elective courses as options to students.
- Procuring financial grants for infrastructural development as well as obtaining permission for the same involves tedious bureaucratic process limiting development activities of the college.
- The college receives a huge number of outstation students. The existing hostel facilities are not adequate to cater to their needs due to a paucity of funds and pending permissions.
- Though the college has a vibrant and well placed alumni spread in different job sectors, due to the lack of a registered alumni association it has not been able to establish strong networks and collaborations at national and international levels.
- The college is sensitive to the needs of its physically challenged students and has made some attempts to be sensitive about their needs, but it has a long way to go in terms of making the campus totally disabled-friendly.
- Other external factors like an incomplete construction of a bypass road right in front of the college gate for the past five years has caused great inconvenience for the faculty, staff and the students in reaching the College, as well as severely impacting the aesthetic appeal.
- Though the college has good laboratory facilities and funding for the natural sciences, its research potential in social sciences is yet to be realised.

## Institutional Opportunity

- Strengthening alumni interactions to provide mentorship, internships and career guidance to our students and to ensure both financial and social support.
- Explore tie-ups with other HEIs and industries for better opportunities in placements and consultancies.
- Improving ICT lab facilities to experiment with more technology oriented teaching skills involving new

pedagogic techniques.

- Increase the number of certificate and diploma courses in more foreign languages, such as Japanese and Mandarin, besides the three languages (Spanish, French and German) already offered.
- Introduce new skill based and vocational courses, like banking, legal awareness, graphic designing and Yoga, along with the academic courses, that would empower students.
- Strengthen holistic and integral approach to education by streamlining efforts at building linkages with several non- governmental organizations and the corporate world to help students to look beyond the classroom.
- Creating an incubation centre for start-ups and innovations for facilitating in-house opportunities for students.
- Having Yoga and Meditation centres where students and faculty could self-discipline the mind, body and soul.
- Our experience in successfully carrying out community service by adopting an adjoining slum and looking into the childrens' primary educational and nutritional needs, has inspired us to reach out to more neighbourhood communities under GoI initiatives such as Deendayal Antyodaya Yojana-National Urban Livelihoods Mission (DAY-NULM).
- Covid-19 brought us closer to a digitised world. We could explore more opportunities regarding establishing collaborations with more universities of national and international repute in keeping with the spirit of the NEP 2020.

**Institutional Challenge**

- In the Digital Age, capacity building of the non-teaching and administrative staff to acclimatize to the newer IT platforms is challenging.
- Skill development programs are imperative to hone the skills of students and enable them to keep pace with the changing needs of the society. However, the challenge is to strike a balance between the academic curriculum and organizing long-term skill development programs.
- Global awareness towards conservation is another aspect which necessitates concrete steps. Paper recycling, vermicomposting, installations of solar panels are some of the measures that the college has undertaken. Considering the severity of the environmental issues, extra initiatives are needed.
- To transform into a 'Smart College', complete automation of academics and administration is a daunting task.
- Being a multilingual college, setting up of translation labs for its diverse population is a herculean task.
- Enforcement of experiential and participatory learning would require teaching to be done by setting up appropriate studios and labs. This would require proper training and expertise which becomes difficult due to various constraints.
- Undergraduate colleges were earlier considered to be teaching intensive. But, with the current emphasis on research, our faculty and students find it challenging to maintain a fair balance between the two.
- To create a harmonious learning space, maintaining inclusivity, equity and diversity in the College remains a broader challenge.

# 1.3 CRITERIA WISE SUMMARY

**Curricular Aspects**

Sri Venkateswara College aims at providing holistic, meaningful and futuristic education to the students.

Various undergraduate courses in the streams of Humanities, Commerce and Basic and Applied Sciences are offered. The College offers 20 UG courses and 9 PG courses and 1 full time Post Graduate Diploma (PGD) in Biochemical Technology.

The College follows academic calendar and syllabus prescribed by the University of Delhi. The College chalks out several action plans for effective implementation of the curriculum at various levels. Choice Based Credit System (CBCS) which was implemented in 2015 as per the UGC guidelines Pan India continued during 2016-2019. CBCS was refined to a more meaningful structure called Learning Outcomes Curriculum Framework (LOCF) which was adopted and implemented during 2019-2020 session and is being followed thereafter. The syllabi of all the courses are documented and are available on the University of Delhi and College website. The regimen of workload distribution, time table preparation and course distribution, regular holding of classes, internal assessments is done in confirmation with the Academic Calendar in coordination with Academic Planning Committee, Time Table Committee and Central Moderation Committee of the college. Sri Venkateswara College believes in academic flexibility in catering to the subject options and choices given to students. During the outbreak of the pandemic, the College made several efforts to support teachers in switching to online teaching. Various platforms like Google Meet, Zoom and MS-Teams are being used.

Add on and Certificate/Diploma courses in Intellectual Property Rights, Ayur Biology, Indian Music and Culture, Climate Change: Issues, Concerns & Strategies, Entrepreneurship, Bioinformatics and Computational Biology, German, French and Spanish have been introduced for skill development of the students and to prepare them for the professional world. Educational tours, excursions, talks and discussions, seminars and conferences, workshops and film screening etc. are taken up to supplement and complement the prescribed syllabus.

Regular and periodic feedback is taken from the various stakeholders and the data is compiled, analysed and action is taken to resolve the concerns.

**Teaching-learning and Evaluation**

Sri Venkateswara College admits around 1500 students annually across all categories as per the reservation policy of Government of India. Classes are held regularly as per the University Calendar. Timetables are prepared a priori and distributed to teachers so that teaching commences as per the academic calendar.

As all programs and courses are designed following Choice Based Credit System (CBCS) and refined according to Learning Outcomes Curriculum Framework (LOCF), due importance is given to continuous assessment. Internal assessments are done as per the guidelines laid down by the University of Delhi and on a regular basis for every semester. Marking scheme is made aware to the students and assessment is done in a fair manner. Grievances related to evaluation of internal assessments are addressed by a three-tier redressal mechanism viz., at the subject teacher level, at the Department level and finally by Central Moderation Committee of the College.

Students are encouraged to attend classes regularly. Teachers emphasize on promoting the idea of both participatory learning and experiential learning. Advanced learners are duly encouraged, while slow learners and students with special needs are provided extra attention through tutorials, remedial classes and interactions with the teachers concerned outside the classroom. The academic and personal grievances and challenges of the students are addressed on a timely basis.

The student mentoring system at Sri Venkateswara College happens in a meticulous and integrated manner. Every faculty in the college mentors about 20 students and counsels them regarding academic and/or their personal affairs.

Teaching and Learning is directed towards attaining the Learning Outcomes measured and prescribed for every program and course.

The college immensely values the feedback of the students.

## Research, Innovations and Extension

Sri Venkateswara College has consistently worked towards creating an ecosystem congenial for promoting research and innovation, aiming towards societal benefit. College has constituted a College Research Committee, in order to facilitate quality research by providing requisite support to faculty. In the past five years, the College has received extra-mural research grants amounting to more than 7.50 crores, which has given a major impetus to infrastructural development for high quality research. Our faculty has over 500 publications in research journals, books, chapters and e-resources in the last five years. Many teachers are involved in supervising Masters and PhD students. Faculty have also been recognized at various National and International forums for their academic and research excellence. The MoUs, agreements with other academic institutions and Industry-Academia collaborations have enabled us to share our expertise at several levels. College has recently initiated internship program (SRI-VIPRA) with an aim to inculcate scientific temper amongst undergraduate students. Additionally, faculty involves students in their independent research and publications and encourages them to participate and present their work in various scientific forums. Furthermore, all the Departments routinely organize seminars/workshops to promote research and entrepreneurial skills.

One of the major goals of the College has been encouraging students and faculty to engage in extension and outreach programs. Several College societies and committees plan and organize activities on a regular basis. Activities on gender sensitization, mental health and hygiene, upliftment of marginalized society and promoting environmental consciousness are conscious efforts towards achieving the spirit of Sustainable Development Goals (SDGs). The College has sensitized more than 12000 school children towards environmental awareness through our flagship program, Green School Initiative. The College has also adopted a neighbourhood community, Sanjay Camp, and works towards improving their living conditions. The College regularly organizes several cleanliness drives, plantation drives, works towards women empowerment, and provides social support during COVID-19 pandemic in collaboration with different NGOs. Such activities conducted by the College, provide not only an opportunity for holistic development of students, but have given us a sense of satisfaction for being able to work sincerely for the larger community.

## Infrastructure and Learning Resources

Sri Venkateswara College campus spread across 15 acres with built up area of 32375.3 sq.m. has well demarcated distinct sections for Administration, Humanities and Sciences. A new Academic block was inaugurated in December, 2020 to augment the existing infrastructure on account of increased intake of students. The College infrastructure with 61 classrooms, 23 well equipped laboratories and two seminar halls provide sufficient space and amenities for accommodating conventional Lecture/Practical/Tutorials based pedagogy. The entire campus is Wi-Fi enabled and 43 classrooms and laboratories with LCD projectors

facilitate the blended teaching-learning process. There are 06 ICT based laboratories dedicated for software related experiments and simulations based work. 10 Research Labs and a Central Instrumentation Facility (CIF) provide necessary infrastructure for conducting high quality research. In addition, the college provides other support facilities such as a common faculty room, departmental staff rooms, IQAC Room, auditorium, a well-equipped Medical Room, two hostels for the students and residential quarters for the employees. To promote holistic development of the students, the College provides good facilities for sports and recreational activities. The College boasts of its international standard cricket ground with well curated pitch and 08 practice nets. A modernized basketball court and 04 synthetic tennis courts of international standard with flood lights were inaugurated in 2021. The college takes pride in acknowledging the students who have represented and won accolades in various events held at national, international and state level.

The college library harbours an enormous collection of 103493 books, subscription to 23 journals and 718 reference books covering all the disciplines. It is partially computerized; Wi-Fi enabled and uses a web centric LMS Libsys-LSEase. The library also subscribes to several e-books, e-journals and e-resources through DULS and NLIST.

Adequate ICT facilities and computing equipment with required updated software are available for academic and administrative purposes. The students, faculty and staff members have complete access to these facilities available in the college.

College has well defined policies and procedures to ensure optimal allocation and utilization of the available financial resources for maintenance and improving the physical and academic facilities in the college.

## Student Support and Progression

The college supports its students in academics, extracurricular activities and exploring career opportunities. The students are encouraged to apply for government scholarships. Freeships are provided to students requiring financial assistance. Meritorious students are felicitated through scholarships and awards. The College facilitates awareness about available career options and organizes career-counselling activities and interactive experience-sharing sessions through Placement cell, E-cell, Exordium-the Civil Services Cell. Students are also encouraged to enrol in behavioural and soft skill training programs which polish their personalities and qualities of head and heart so that they can confidently face the world independently. Besides, a large number of our students have joined Universities/Colleges for higher education and many have succeeded in competitive exams.

The College believes in holistic development of students and offers variety of platforms through which they can enhance their skills and contribute to the society. They are encouraged to participate in the cultural, co-curricular and sports events and join societies such as Enactus, Eco Club, Women Development Cell, Equal Opportunity Cell and NSS, which sensitise them to social issues and encourage inclusivity. Fine Arts Association and Departmental associations are also student driven bodies through which they not only showcase their talents in music, dance, drama and other creative fields, but also develop organisational and leadership skills. The college has also produced brilliant sportspersons and is proud of *Mr Rishabh Pant* (Cricket Player) and *Mr Navdeep Singh* (Athlete, 4th in Tokyo Paralympics 2020).

The College values its students and considers them as important stakeholders. Therefore, the students are included in various committees relating to administration, co-curricular and extra-curricular activities. A very dynamic Students Union works with the management on student-centric issues. Their suggestions are solicited

on various important issues. Further, if the students have any grievances, the College has established mechanisms for speedy redressal of the same. The College maintains a strong connect with its alumni.

Thus, the College has a robust support system which aims at inclusion, participation, nurturing talents, providing opportunities and developing a sense of responsibility in students.

## Governance, Leadership and Management

The vision and mission of the college is committed towards excellence, achieving educational objectives and acquiring requisite competencies and skills to meet the challenges of the 21st century.

Sri Venkateswara College has an effective governance mechanism with decentralized and participative management practices. The College has a well-defined organizational structure with faculty in key positions such as Vice Principal, Bursar, PIO and TICs to support the Principal in day-to day functioning. The College facilitates the internal sharing of ideas in a democratic manner, encouraging maximum participation from faculty members, at various levels through Committees of Staff Council and Societies, with an independent spirit, but always in coordination with Principal-in Council.

The College prepares strategic plans with corresponding long term plans and short term goals. The College has implemented E-governance in areas of finance and accounts, student admission and support, and examination related matters.

The College follows the performance appraisal system for both teaching and non-teaching as per the guidelines of the University. There are number of welfare measures for the benefit of teaching and nonteaching staff. Faculty is encouraged to participate in Orientation, Refresher courses workshops etc.to keep abreast of latest developments in their subject domain.

The College has a policy and strategy for mobilising resources. The financial transactions of the College are subjected to internal and external audit.

The College has well-established Internal Quality Assurance Cell (IQAC) for accreditation and plays a major role in inculcating quality culture in the Institute. The IQAC, being the central body within the college monitors and reviews the teaching learning process regularly. Academic and Administrative Audit, Effective documentation and record keeping, Introduction of Add- on Courses, Student Internship programs, Training Programs for Faculty and Non-teaching staff are some of the many IQAC initiatives which are successfully implemented. The College has been participating regularly in the NIRF rankings of higher educational institutions instituted by Ministry of Education as well as other College ranking surveys for self-assessment and improvement against set benchmarks. There is a consistent effort by staff, management and students of the College to persistently strive for excellence in all endeavours.

## Institutional Values and Best Practices

Value based Education plays a pivotal role in bringing a meaningful change in the society through equity, access and inclusion. Academic and co-curricular ecosystem of Sri Venkateswara College ensures that students from diverse backgrounds can carve out their own niche without any barriers of gender, language, culture, region, financial and different physical abilities. The College recognizes the need to instil democratic values in

students, and all National Days and festivals are celebrated with unity and brotherhood.

All are given equal opportunities and there is no gender-based discrimination. The College engages and promptly addresses gender sensitive issues through Internal Complaint Committee (ICC). Relaxation is given in cut-off marks in some courses to promote enrolment of girls. The campus is guarded and under CCTV watch 24 X 7 to ensure women safety. Girls' common room, medical room and counsellor caters to the need of girl students. Students are informed about cyber security through a designated page on the website. Women Development Cell (WDC) of the College is a dynamic committee comprising of faculty members and students. It regularly organizes various seminars, panel discussions, interactive sessions and outreach programmes on women centric issues.

Sri Venkateswara College has been committed to provide conducive learning environment to all students, particularly to the needs of differently-abled students. Ramps, lift, disabled-friendly washroom and tactile path have been constructed. Classes in ground-floor class rooms, scribe in exam and a dedicated team of volunteers from the Equal Opportunity Cell (EOC) ensure hassle free learning. EOC regularly conducts seminars, excursions, interactive sessions for differently-abled students.

Environment consciousness is an integral part of College's ideology. Flora and fauna of the lush green campus have been digitally documented and QR coded. Installation of Solar panels and rain-water harvesting initiatives are a testimony to our commitment towards conservation of natural resources. MoUs with Indraprastha Gas Limited and All India Institute of Medical Sciences, New Delhi show our allegiance towards community participation. Our flagship programme, Green School Initiative has led to sensitization of over 12,000 school children of Delhi NCR on pressing environmental and health issues.

# 2. PROFILE

## 2.1 BASIC INFORMATION

| Name and Address of the College | |
|---|---|
| Name | SRI VENKATESWARA COLLEGE, DELHI |
| Address | Benito Juarez Road, Dhaula Kuan, New Delhi -110021 |
| City | New Delhi |
| State | Delhi |
| Pin | 110021 |
| Website | www.svc.ac.in |

| Contacts for Communication | | | | | |
|---|---|---|---|---|---|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | C.sheela Reddy | 011-24118590 | 9899229684 | 011-2411853 5 | principal@svc.ac.i n |
| IQAC / CIQA coordinator | N.latha | 011-24111742 | 9891900122 | - | iqac@svc.ac.in |

| Status of the Institution | |
|---|---|
| Institution Status | Grant-in-aid and Constituent |

| Type of Institution | |
|---|---|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|---|---|
| If it is a recognized minroity institution | No |

| Establishment Details | |
|---|---|
| Date of establishment of the college | 17-07-1961 |

| University to which the college is affiliated/ or which governs the college (if it is a constituent college) | | |
| --- | --- | --- |
| **State** | **University name** | **Document** |
| Delhi | University of Delhi | View Document |

| Details of UGC recognition | | |
| --- | --- | --- |
| **Under Section** | **Date** | **View Document** |
| 2f of UGC | 17-07-1961 | View Document |
| 12B of UGC | 17-07-1961 | View Document |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
| --- | --- | --- | --- | --- |
| **Statutory Regulatory Authority** | **Recognition/Approval details Institution/Department programme** | **Day,Month and year(dd-mm-yyyy)** | **Validity in months** | **Remarks** |
| No contents | | | | |

| Details of autonomy | |
| --- | --- |
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |

| Recognitions | |
| --- | --- |
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|---|---|---|---|---|
| **Campus Type** | **Address** | **Location*** | **Campus Area in Acres** | **Built up Area in sq.mts.** |
| Main campus area | Benito Juarez Road, Dhaula Kuan, New Delhi -110021 | Urban | 15 | 32375.3 |

## 2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|---|---|---|---|---|---|---|
| **Programme Level** | **Name of Programme/Course** | **Duration in Months** | **Entry Qualification** | **Medium of Instruction** | **Sanctioned Strength** | **No.of Students Admitted** |
| UG | BSc,Biochemistry | 36 | Class XII | English | 49 | 46 |
| UG | BSc,Botany | 36 | Class XII | English | 39 | 33 |
| UG | BSc,Chemistry | 36 | Class XII | English | 78 | 78 |
| UG | BCom,Commerce | 36 | Class XII | English | 115 | 115 |
| UG | BCom,Commerce | 36 | Class XII | English | 115 | 115 |
| UG | BSc,Electronics | 36 | Class XII | English | 49 | 47 |
| UG | BA,English | 36 | Class XII | English | 49 | 49 |
| UG | BA,Hindi | 36 | Class XII | English | 58 | 58 |
| UG | BA,History | 36 | Class XII | English | 49 | 46 |
| UG | BSc,Mathematics | 36 | Class XII | English | 115 | 115 |
| UG | BSc,Physics | 36 | Class XII | English | 49 | 48 |
| UG | BA,Political Science | 36 | Class XII | English | 49 | 49 |
| UG | BA,Sociology | 36 | Class XII | English | 49 | 49 |
| UG | BSc,Statistics | 36 | Class XII | English | 39 | 39 |

| UG | BA,Sanskrit | 36 | Class XII | English | 49 | 43 |
|---|---|---|---|---|---|---|
| UG | BSc,Zoology | 36 | Class XII | English | 39 | 39 |
| UG | BSc,Multidepartment | 36 | Class XII | English | 58 | 33 |
| UG | BA,Multidepartment | 36 | Class XII | English | 115 | 115 |
| UG | BSc,Multidepartment | 36 | Class XII | English | 154 | 122 |
| UG | BA,Economics | 36 | Class XII | English | 49 | 49 |
| PG | MSc,Botany | 24 | UG | English | 19 | 0 |
| PG | MSc,Chemistry | 24 | UG | English | 39 | 39 |
| PG | MA,English | 24 | UG | English | 29 | 27 |
| PG | MA,History | 24 | UG | English | 39 | 35 |
| PG | MSc,Mathematics | 24 | UG | English | 29 | 29 |
| PG | MSc,Physics | 24 | UG | English | 19 | 19 |
| PG | MSc,Statistics | 24 | UG | English | 39 | 30 |
| PG | MA,Sanskrit | 24 | UG | English | 39 | 22 |
| PG | MSc,Zoology | 24 | UG | English | 19 | 12 |
| PG Diploma recognised by statutory authority including university | PG Diploma, Biochemistry | 12 | UG | English | 20 | 20 |

## Position Details of Faculty & Staff in the College

| Teaching Faculty | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | **Professor** | | | | **Associate Professor** | | | | **Assistant Professor** | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 | | | | 0 | | | | 211 |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 34 | 46 | 0 | 80 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 131 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 | | | | 0 | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 0 |

| Non-Teaching Staff | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 150 |
| Recruited | 61 | 9 | 0 | 70 |
| Yet to Recruit | | | | 80 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|---|---|---|---|
| | **Male** | **Female** | **Others** | **Total** |
| Sanctioned by the UGC /University State Government | | | | 1 |
| Recruited | 1 | 0 | 0 | 1 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

**Qualification Details of the Teaching Staff**

| Permanent Teachers | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualification** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 9 | 8 | 0 | 13 | 28 | 0 | 6 | 4 | 0 | 68 |
| M.Phil. | 0 | 0 | 0 | 4 | 2 | 0 | 1 | 2 | 0 | 9 |
| PG | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 3 |

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| Temporary Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualificatio n** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 34 | 52 | 0 | 86 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 12 | 0 | 14 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 19 | 12 | 0 | 31 |

| Part Time Teachers | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Highest Qualificatio n** | **Professor** | | | **Associate Professor** | | | **Assistant Professor** | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt/ LLD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|---|---|---|---|---|
| **Number of Visiting/Guest Faculty engaged with the college?** | **Male** | **Female** | **Others** | **Total** |
| | 0 | 0 | 0 | 0 |

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|---|---|---|---|---|---|---|
| UG | Male | 698 | 1409 | 0 | 24 | 2131 |
| | Female | 848 | 1273 | 0 | 11 | 2132 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| PG | Male | 67 | 138 | 0 | 0 | 205 |
| | Female | 77 | 91 | 0 | 0 | 168 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| PG Diploma recognised by statutory authority including university | Male | 2 | 0 | 0 | 0 | 2 |
| | Female | 23 | 0 | 0 | 0 | 23 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Diploma | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| Certificate / Awareness | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 | 0 |

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

| Programme | | Year 1 | Year 2 | Year 3 | Year 4 |
|---|---|---|---|---|---|
| SC | Male | 106 | 106 | 124 | 129 |
| | Female | 66 | 61 | 60 | 52 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 37 | 30 | 29 | 36 |
| | Female | 21 | 18 | 25 | 22 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 222 | 230 | 227 | 222 |
| | Female | 132 | 119 | 118 | 91 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 297 | 334 | 324 | 388 |
| | Female | 458 | 461 | 419 | 412 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 123 | 87 | 26 | 24 |
| | Female | 69 | 58 | 13 | 27 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 1531 | 1504 | 1365 | 1403 |

# Extended Profile

## 1 Program

### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 684 | 684 | 684 | 684 | 684 |

| File Description | Document |
| --- | --- |
| Institutional data prescribed format | View Document |

### 1.2

**Number of programs offered year-wise for last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 30 | 30 | 30 | 30 | 30 |

## 2 Students

### 2.1

**Number of students year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 4661 | 3948 | 4067 | 3993 | 4144 |

| File Description | Document |
| --- | --- |
| Institutional data in prescribed format | View Document |

### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 1061 | 857 | 725 | 725 | 696 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

## 2.3

## Number of outgoing / final year students year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 1233 | 1326 | 1255 | 1313 | 1368 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

# 3 Teachers

## 3.1

## Number of full time teachers year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 211 | 190 | 179 | 179 | 179 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

## 3.2

## Number of sanctioned posts year-wise during last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 211 | 211 | 179 | 179 | 179 |

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |

# 4 Institution

## 4.1

## Total number of classrooms and seminar halls

**Response: 86**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 501.03  | 504.45  | 806.04  | 408.22  | 448.38  |

**4.3**

**Number of Computers**

**Response: 1088**

# 4. Quality Indicator Framework(QIF)

## Criterion 1 - Curricular Aspects

### 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

As a constituent college of the University of Delhi, Sri Venkateswara College follows the curriculum/ syllabus designed by the University. The syllabus was revised at the University level in 2019 and since then the college has been following the revised curriculum. The syllabus based on the Learning Outcome Based Curriculum Framework (LOCF) is aligned with the Choice Based Credit System (CBCS).

All the Departments submit their workload relating to faculty requirements before every semester. The Academic Planning Committee addresses the demand relating to faculty requirements of various departments. Teachers are allotted the subjects according to their specialization. The College adheres to the University of Delhi calendar but all the Departments prepare their own respective calendars which include slots for seminars, workshops, festivals and other cultural and academic events. Every semester, the teachers are required to submit their respective teaching plans well in advance so that they can make requisite preparations for their classes. Timetables are prepared by the Timetable Committee which ensures smooth coordination between Departments. Interdisciplinary courses offered by the College like B.Sc. Biological Sciences, B.Sc. Life Sciences and B.A. Program are taught by teachers of different disciplines. The lectures of B.Sc. (Hons.) Biological Sciences are engaged by the faculty of the Departments of Zoology, Botany and Biochemistry. B.Sc. Life Sciences is being taught by teachers from Zoology, Botany and Chemistry. B.A. Program is taught by faculty of Departments of Hindi, English, Tamil, Telugu, Sanskrit, History, Economics, Sociology, Political Science, Mathematics and Statistics.

According to LOCF/CBCS Curriculum all the students study English and Environmental Studies as Ability Enhancement Compulsory Courses (AECC). Also, General Elective ( GE) courses of the various Departments are offered taking into consideration the demand of the students and the infrastructure of the college. All the Departments float Skill Enhancement Courses (SEC)/ Ability Enhancement Courses (AEC), Discipline Specific Elective (DSE) Courses after soliciting the preferences of the students. The College tries to cater to the needs of all the students to the best possible extent and to the maximum level of satisfaction.

Teaching slots for General Electives are fixed across all courses to facilitate students to attend GE of their choice. After the Timetable Committee is ready with the Master Timetable and Room Timetables, all the Departments make their individual timetables of faculty members. All the Timetables are posted on the website of the College and notice boards of the College well before the start of the semester.

The teachers and students are free to communicate with the Timetable Committee and grievances, if any, are resolved at the earliest. With the outbreak of the pandemic, there have been efforts on the part of the college towards upscaling the ability of the teachers towards delivering lectures online. All the teachers and the students of the college have been assigned MS Teams login credentials by the ICT Unit of the college.

| File Description | Document |
|---|---|
| Upload Additional information | [View Document](#) |
| Link for Additional information | [View Document](#) |

## 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

**Response:**

As a constituent College of the University of Delhi, Sri Venkateswara College adheres to the academic calendar of the University. The calendar states the timelines for commencement of classes, dispersal of classes, preparation leave, practical examination, mid semester break, theory examination and vacations. The calendar is strictly followed. All the Departments prepare their respective calendars which include slots for seminars, workshops, educational excursions, field visits and other events. In order to ensure that all the timelines are met the Timetable committee has regular meetings before the start of the session, in between the session and after the end of the session. The Departments have periodic meetings with all the faculty members in order to ensure that the individual teachers' time tables and teaching plans are ready well in advance.

The students are informed about the internal assessment process at the beginning of the semester and all the assignments, presentations, tests, quizzes and practicals are conducted as per the timelines and guidelines prescribed by the University.

In the Delhi University, 25% of the assessment is through the process of internal evaluation. The nature of assessment is as per the decision communicated by the concerned department at the university. It is a blend of internal test, assignment and /or project presentation. Teachers evaluate the same and submit the grades to the Teachers-In-Charge. Every Department has a Departmental Moderation Committee which moderates the marks and final marks are uploaded by the faculty on the college website. Teachers update the marks and attendance of the students through their respective login ids. Students access their marks and attendance through their individual login IDs.

| File Description | Document |
|---|---|
| Link for Additional information | [View Document](#) |

## 1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Institutional data in prescribed format | [View Document](#) |
| Link for Additional information | [View Document](#) |

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 30

| File Description | Document |
|---|---|
| Minutes of relevant Academic Council/ BOS meetings | [View Document](#) |
| Institutional data in prescribed format | [View Document](#) |

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 34

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 9 | 8 | 7 | 6 | 4 |

| File Description | Document |
|---|---|
| List of Add on /Certificate programs | [View Document](#) |
| Brochure or any other document relating to Add on /Certificate programs | [View Document](#) |
| Link for Additional information | [View Document](#) |

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**

**Response:** 5.58

**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 267     | 312     | 265     | 194     | 119     |

| File Description | Document |
|------------------|----------|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View Document](#) |

## 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum**

**Response:**

Sri Venkateswara College believes in transforming students into well-rounded individuals, aiming at holistic development. The college life provides an exposure to the students to the rich multi-cultural traditions of our country through multifarious extra- curricular activities. Societies like Woman Development Cell, Eco Club, Equal Opportunity Cell and Social Service Society sensitize the students on aspects of gender justice and equality.

Field visits are a mandatory part of the Ability Enhancement Compulsory Course on Environmental Studies for any undergraduate student in the University. This has indeed been a great effort in sensitizing students on issues of environmental concern. As part of their projects in the courses, the students from our College have visited number of places including the Delhi Ridge Forests, Okhla Bird Sanctuary etc.

The Department of Botany offers courses on Plant Ecology, Plant Biodiversity and  Ethnobotany as part of the B Sc ( Hons) Botany course.  As part of the field visits arranged, students accompanied by faculty have visited Mukteswar and Dhanaulti  (Himachal Pradesh) and Dehradun Forest Research Institute (Uttarakhand).

The College has been running the add-on course on Climate Change: Issues, Concerns and Strategies for the past three years. Through the interactive lectures with experts from different disciplines, the learners have been exposed to the growing planetary concerns. Experts have interacted with the students and exposed them to the scientific facts underlying the environmental issues in the context of the IPCC Report and emphasised the importance of  a New Green Deal for the planet.

The college has also been running the add-on Course on Entrepreneurship. The course has helped the students learn the art of mobilizing people and resources, creating value propositions in the form of business plan and pitching the plan so created.  The college started Enactus, one of the most active

societies of Sri Venkateswara College, in the academic year 2015. The aim of Enactus SVC is to inculcate the spirit of entrepreneurship among students and make them sensitive towards society.

Courses in themes related to environment and Sustainable Development, Corporate Governance, Gender Issues and Human Rights

· The Department of Sociology offers course on Environmental Sociology for BA (Hons) Sociology.

· The issues of sustainable development and environmental policy forms part of the curriculum of Discipline Specific Elective of Environmental Economics offered by the Department of Economics

· The Department of History has a course on Environmental Issues in India

· The Department of Commerce has a course on Auditing and Corporate Governance which deals with issues of corporate social responsibility.

· Department of Political Science offers the course on "Feminism: Theory and Practice", a Discipline Specific Elective in Semester V

· The Department of English offers Skill Enhancement Course on Applied Gender Studies. It also offers a General Elective Paper: GE 04 Gender and Violence which can be opted by any student as per the CBCS

· The Department of Political Science offers a General Elective: Human Rights, Gender and Environment which can be opted by any student in BA Programme.

| File Description | Document |
| --- | --- |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View Document |
| Any additional information | View Document |

**1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

**Response:** 3.16

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 62 | 12 | 18 | 9 | 7 |

| File Description | Document |
|---|---|
| Programme / Curriculum/ Syllabus of the courses | [View Document](#) |
| MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship | [View Document](#) |

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**

**Response:** 14.42

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 672

| File Description | Document |
|---|---|
| List of programmes and number of students undertaking project work/field work/ /internships | [View Document](#) |

# 1.4 Feedback System

**1.4.1** *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

**Response:** B. Any 3 of the above

| File Description | Document |
|---|---|
| URL for stakeholder feedback report | [View Document](#) |

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| URL for feedback report | [View Document](#) |

# Criterion 2 - Teaching-learning and Evaluation

## 2.1 Student Enrollment and Profile

**2.1.1 Average Enrolment percentage (Average of last five years)**

**Response:** 110.79

2.1.1.1 **Number of students admitted year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 2089    | 1531    | 1504    | 1365    | 1403    |

2.1.1.2 **Number of sanctioned seats year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1657    | 1455    | 1324    | 1324    | 1324    |

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document] |
| Any additional information | [View Document] |

**2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

**Response:** 76.49

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 774     | 595     | 573     | 580     | 564     |

| File Description | Document |
|------------------|----------|
| Average percentage of seats filled against seats reserved | [View Document] |
| Any additional information | [View Document] |

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

**Response:**

Faculty members try to identify the learning levels of the student right in the first semester so as to adopt different methodologies to effectively assist both advanced and slow learners to excel in due course of time.

Student learning assessment is usually done on the basis of quizzes, tests, writing assignments, and other assessments that teachers administer on a regular basis in their classrooms. In addition to this, the mentor-mentee program helps mentors to understand and counsel students about the challenges they face and how to work on their problem areas. In most cases students approach concerned subject teachers to discuss their queries and doubts.

Tutorials / contact classes are included in the time plan of every individual teacher where various learning levels of students are duly addressed.

**Steps taken for advanced learners:**

- In order to channelize the energies and optimally utilize the potential of advanced learners, they are encouraged to work in research projects, pilot projects, surveys taken up by faculty. This provides them a platform to learn beyond curriculum and develop research acumen. A good example is the successful implementation of projects under DBT Star College status. Students were also involved in Star Innovation Projects
- The college launched its own summer internship program 'Sri Venkateswara Internship Program for Research in Academics- SRIVIPRA' from the academic year 2019-2020, wherein students are encouraged to work for a period of 4-6 weeks on various short term projects offered by the faculty members in their areas of specialization. A total of 35 students undertook this internship program during 2019 which increased to a total of 290 during 2020. A total of 362 students are currently enrolled for under 50 projects offered under the mentorship of faculty members.
- Students are encouraged to contribute their articles, poems and pictures in college & departmental magazines, research articles in journals and present their work at conferences.
- Toppers and university rank holders are felicitated during the Annual Day function.

**Steps taken for slow learners:**

- Interaction with the students (both offline and online) on regular basis and individual focus during the mentor-mentee meetings helps faculty members to be in constant touch with students and develop a bond so that students confide and discuss their academic and personal issues.
- Feedback and suggestions are given by teachers to the students regarding their performance.
- Students are encouraged to take part in departmental activities, give presentations on their topic of choice so as to improve their oratory skills and develop confidence.
- Teachers make efforts to build on the core strengths of students and work gradually to help them to overcome their weaknesses.

- Peer learning is encouraged with an effective interface amongst all students. .
- One-to-one learning is facilitated for students requiring Teachers support.
- Professional Counsellor is appointed in college to help students deal with their mental well-being. Moreover, there have been a number of life skills and counselling sessions organized for hostel students.

| File Description | Document |
| --- | --- |
| Upload any additional information | [View Document](#) |

**2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**

**Response:** 22:1

| File Description | Document |
| --- | --- |
| Any additional information | [View Document](#) |

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

The faculty members adopt different student-centric pedagogies in teaching to foster experiential learning, problem solving and participative learning among students, and depending upon the content to be delivered, faculty engages in methodologies such as chalk and talk, lecturing, problem solving, group discussions etc.

**Experiential Learning**

- Learning through screening of documentaries, talks and movies, heritage walks, debates, class presentations etc., are practiced.

- Besides traditional methods of class room teaching, hands on experience of latest and contemporary software tools, such as MATLAB, Multisim, Eagle CAD, ISE Design for VHDL, in laboratories is provided.

- Computational approaches augment the teaching-learning experience. These have been introduced in various departments - simulations (Mathematics classes), AI networks (Robotics in Electronics classes), 3D modelling & simulations (Biochemistry classes) and interdisciplinary projects.

- The faculty members foster a learning environment by engaging in rich experiential content of teaching through audio-visual aids, periodical industrial visits, exhibitions, field trips, documentaries, short film making, feature films, outdoor shooting, practicals, live projects and

management research projects.

- Special screening of TED talks was also done on Feb 28, 2018 as a part of National Science Day celebrations in the College.

- Add on courses have been introduced in the college for enhanced experiential learning of students including Entrepreneurship (2019), Climate Change: Issues, Concerns and Strategies (2019, 2020, 2021), Data Science (2019), Intellectual Property Rights (2017, 2018, 2019, 2020), Ayurbiology (2017, 2018, 2019), Bioinformatics and Computational Biology (2020) and Digital Marketing (2020).

- Sri Venkateswara Internship Program for Research in Academics (SRI-VIPRA) is a summer research-training program initiated by Internal Quality Assurance Cell (IQAC) of Sri Venkateswara College in the year 2019 to encourage undergraduate students towards research.

**Participative Learning**

- Group Learning is encouraged among students that allow the slow learners to develop problem solving, interpersonal, presentational and communication skills to confirm quality learning within peer group.

- Group discussions, role plays, case studies, presentations, debates, quizzes are conducted by various departments to foster participative learning among students.

- The college also conducts interdepartmental seminars, workshops and group projects to foster participative learning among students.

**Problem Solving Methodologies**

- Heterogeneous group of students comprising fast, average and slow learners are divided into groups of 5 to 10 members and they are asked to prepare small presentations or share case studies. The case study method is a participatory, discussion based way of learning where students gain skills in critical thinking, communication, and group dynamics. For example, Commerce students use case studies in diverse fields of Management, Marketing, Human Resource Management, Finance etc.

- Knowledge updation is made possible through academia-industry interaction by organizing popular lectures/talks, seminars, conferences & workshops to update both faculty and students.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

**Response:**

- The classrooms and labs of our college are ICT enabled with projectors installed and the campus is enabled with high speed Wi-Fi connection. We adopt modern pedagogy in line with emerging trends to enhance teaching-learning process. Internet Resource Labs are there for students to promote self-learning.

- The faculty at Sri Venkateswara College use various ICT enabled tools to enhance the quality of teaching-learning. The faculty members effectively utilize audio-visual aids to demonstrate the concepts to the students using the resources from National Programme on Technology Enhanced Learning (NPTEL) to enhance the learning experience.

- In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as power point presentation, video clippings, audio system, online resources, to give a good practical insight and exposure to the students.

- Sufficient number of e-journals and e-books are available in the library. The facility for accessing these online journals is provided in the campus. Our college faculty and students have user login ids and passwords to access e-resources under N-LIST (National Library and Information Services Infrastructure for Scholarly Content) programme.

- The Seminar Hall is equipped with multimedia facilities using ICT tools. All the departments conduct seminars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning in each semester using these facilities in the Seminar Hall.

- In the academic year 2019-20, Covid-19 pandemic has pushed the educational institutions to explore new horizons digitally. Due to lockdown and stay-at-home orders, physical classroom teaching was not possible since March 2020. Faculty members and students of the college were very prompt and quick in switching over to digital teaching-learning mode. Classes have been regularly held during the pandemic by using various digital platforms such as MS Team, Google Classrooms, Google Meet and Zoom. Students and staff were provided with MS Teams account from the University of Delhi, and it was used to conduct classes.

- Teachers shared video lectures which were made using screencastify, screen cast-o-matic, DU recorder etc., on their own YouTube channels, via Google Drive and Whatsapp. The college conducted Faculty Development Program on "ICT Enhanced Teaching and Learning 2.0" from 25th- 29th July, 2020 to orient faculty towards digital teaching.

- Evaluation and students' progress was closely monitored and digital platforms such as Google Classrooms and MS Teams were used for evaluation of assignments and internal assessment. Practical classes in Science were also conducted in digital mode and students were taught using virtual labs, simulation sheets and data sets to compensate for the lack of physical exposure to laboratories. Computer practical classes were also conducted in digital mode by all Departments in the college. Since the college is a constituent college of the University of Delhi, Open Book Examination was conducted for all the students of different programs.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

## 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 22:1

2.3.3.1 Number of mentors

Response: 211

| File Description | Document |
|---|---|
| Upload year wise, number of students enrolled and full time teachers on roll. | [View Document](#) |
| mentor/mentee ratio | [View Document](#) |
| Circulars pertaining to assigning mentors to mentees | [View Document](#) |

# 2.4 Teacher Profile and Quality

## 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 98.01

| File Description | Document |
|---|---|
| Year wise full time teachers and sanctioned posts for 5years(Data Template) | [View Document](#) |
| List of the faculty members authenticated by the Head of HEI | [View Document](#) |
| Any additional information | [View Document](#) |

## 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 76.44

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 162 | 144 | 142 | 146 | 123 |

| File Description | Document |
|---|---|
| List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template) | View Document |
| Any additional information | View Document |

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**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 11.3

2.4.3.1 **Total experience of full-time teachers**

Response: 2385.2

| File Description | Document |
|---|---|
| List of Teachers including their PAN, designation, dept and experience details(Data Template) | View Document |
| Any additional information | View Document |

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

Sri Venkateswara College as a constituent college of the University of Delhi follows the regulations formulated at the University level in all the matters relating to assessment and evaluation.

25% marks in each paper (Theory) are awarded through internal assessment while the end semester examination conducted by the University determines the remaining 75% of marks. The total marks allocated for theory across all courses is 100 marks.

The students are apprised of the marks distribution at the start of the semester and the information is made available in the college website and prospectus

The internal assessment is carried out through a mechanism specified by the University of Delhi. All Departments are given the freedom to conduct internal assessment for all courses (for 10 marks) taught by the Department (this includes General Elective courses, Core courses, Skill Enhancement Courses (both Compulsory and Elective)  and Discipline Specific Electives for both Honours and Programme Courses). The assessment can be done  through Quizzes, assignment, presentations, open book assessment, tests,

projects or any other innovative method , roughly 6 weeks after the commencement of teaching. This ensures that the students have adequate time to assimilate the material taught and the teacher has enough interaction with the students so as to make a credible assessment conforming to the prescribed learning outcomes

Apart from this the college conducts a mid-term assessment with a centralized schedule and provides a timeframe for assessment. The entire exercise is supervised by a college appointed independent committee. This accounts for the remaining 10 marks of internal assessment

This process includes following three components:

1. Internal Assessment (25%):

25 marks of Internal Assessment is divided into following constituents:

o Assignment : 10 marks

o Written Tests : 10 Marks

o Attendance: 5 Marks

2. Semester-end Examination (75%):

Semester-end examinations are held at University level where students are evaluated for the entire syllabus.

3. Practical Examinations:

For subjects having practical as their component, 50% of the marks ( total marks being 50) are based on Continuous Evaluation (based on a weekly performance of every individual student). The continuous evaluation includes attendance, performance of the experiment and maintenance of daily record of observations, inference and discussions. 50% of the marks are evaluated based on their performance on the day of examination To further have transparency in evaluation, external examiners from other colleges are invited to conduct the examination.

Internal assessment results are accessible to the students in their individual login on the college website.

Students are required to check and sign their internal assessment record before it is uploaded on the University portal.

Internal Assessment is done with clockwork precision semester after semester. Sri Venkateswara College works in tandem with the University of Delhi, ensuring an effective and timely assessment of students.

| File Description | Document |
|---|---|
| Any additional information | [View Document](#) |

**2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**

**Response:**

Sri Venkateswara college has a 3 tier system in place for fair conduct of continuous assessment. The discrepancies and grievances of students , if any , are addressed in a timely and efficient manner.

I level : Subject Teacher ( for direct redressal of grievance related to assessment on a one to basis with the student )

II level : Department Moderation Committee

III level: Central Moderation Committee in college

In the first instance, all the teachers ensure that notifications and information regarding assignments are provided to students well in advance. Apart from this the college conducts a mid-term assessment with a centralized schedule that is displayed on department notice board and on the website.

After every assessment, answer scripts are shown to the students and the responses are discussed in detail. Any grievances arising thereof are redressed by the teacher concerned. The college also has a department level Mentor-Mentee practice and students are free to consult, discuss and seek redressal of any grievance related to internal assessment. Students who are absent or fail to submit an assessment on time are contacted personally and given an opportunity for reassessment. They can approach the teacher concerned or the teacher in charge regarding any apprehension that they may have.

Every department also constitutes an internal moderation committee which reviews the internal assessment marks compiled and submitted by the teachers of the department. Any glaring inconsistency in assessment is duly addressed in consultation with the teacher concerned.

Concessions in attendance are granted, as per the University norms, for those students who fall short of attendance owing to their participation in extracurricular activities, sports or on medical grounds by an independent staff council appointed Attendance screening committee.

Finally, the college also constitutes a Central Moderation Committee which looks into any oversight in grievance disbursement. After such rigorous scrutiny, the records are uploaded on the college website. The final Internal Assessment (IA) is sent to the university only after each student signs the record.

Under some extraordinary circumstances, if a variance exists between marks awarded to any student by teachers and those entered in the University mark sheet, the college provides assistance to the concerned student to get it corrected.

Covid-19 Pandemic has challenged the examination mechanisms and machinery like never before. Online assessments were done under these extraordinary and unforeseen circumstances and every care was taken to ensure fair, yet thorough assessment. Grievances, if any, were promptly addressed by a Grievance Cell constituted at the University level.

| File Description | Document |
|---|---|
| Any additional information | View Document |

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

**Response:**

Sri Venkateswara College offers 20 undergraduate courses; 9 postgraduate courses and 1 PG Diploma course. The teachers and students are cognizant about the contents, scope, and competencies expected in respective courses. The teachers make every effort to deliver the content in a planned manner and students are aware about the standard and timelines in the course they have enrolled for. Being a constituent college of University of Delhi, Sri Venkateswara College follows the syllabus prescribed by the University. Presently, both CBCS (Choice Based Credit System) and LOCF (Learning Outcomes based Curriculum Framework) are followed by the institution, for which Program Outcomes (POs), Course Outcomes (COs) are documented in the approved syllabus. Further, to achieve this target, following steps are taken by the institution:

Initiatives for students' awareness regarding POs and COs

- College website is regularly updated about the courses, number of seats, syllabus and past year's results.

- College prospectus containing programs and courses offered by the college is provided to the applicants while seeking admission in our college.

- A Helpdesk is constituted in college at the time of admission to enable students to seek assistance while making a final decision about the course.

- Subject experts (teachers) and senior students are called during admissions to counsel applicants.

- Enrolled students are addressed by the Principal and stakeholders on the Orientation Day when college reopens for a new academic session.

- Respective departments also call for Departmental Orientation, so that students get familiar with the subjects they will be learning throughout their graduation and post-graduation.

- The curriculum offers optional subjects along with core subjects. Hence, other departments organize orientation programme so that students can opt for General Elective (GE) as per their interests and career related requirements.

- Apart from this, Skill Enhancement Courses (SECs) are offered to students where the students are trained by subject experts to provide hands-on-training, competencies, skills etc.

- Annual alumni meets are organised at institutional as well as at departmental level for a healthy interaction to discuss related career prospects.

Initiatives for Teachers' awareness regarding POs and COs

- For the successful accomplishment of POs and COs, teachers are encouraged to attend workshops, conferences, FDPs (Faculty development Program) to update their knowledge and skills.

- Our Faculty members also serve as Organizers or resource persons for several FDPs and workshops, and train other faculty under their leadership.

- Many of our faculty members are involved in framing University Syllabi for their respective programs. Infact, many of our faculty members are elected as the convenors for some of the courses, and the syllabi and their outcomes are designed under their guidance.

| File Description | Document |
|---|---|
| Upload COs for all Programmes (exemplars from Glossary) | [View Document](#) |
| Upload any additional information | [View Document](#) |

## 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

**Response:**

Sri Venkateswara College focuses more on implementation, and therefore, it becomes our utmost responsibility to attain the Programme Outcomes. To attain Programme Outcomes (POs) and Course Outcomes (COs), all departments follow a basic framework for evaluation as instructed by the University of Delhi. The direct as well as indirect assessment of students is the measure of the course outcomes.

**Direct Assessment:**

**Evaluation of Attainment of Undergraduate Course Outcomes:**

University conducts examinations towards the end of every semester. The marks are reflected in terms of CGPA and grades. This process includes the following three components:

1. Internal Assessment (25%)

2. Semester-end Examination (75%)

3.Practical Examinations

For the encouragement of our students to achieve their goals, Sri Venkateswara College rewards students with several meritorious awards. Most of our students excel well in their final year examination. Indeed, many of our students are Gold Medalists and University Rank Holders.

**Evaluation of Attainment of Add-on/ Certificate courses outcomes:**

Our college also offers several add-on/certificate courses that are the extensions of our curriculum based pedagogy. Such courses enhance their skills by gaining sound knowledge of the subject. Students are evaluated based on their attendance and by conducting examinations to assure that quality knowledge is delivered. The assessment of the courses are done inhouse.

**Indirect assessment for attainment of Programme Outcomes and Course Outcomes:**

- **Students' Progression:** The progression of our students for higher education within India and abroad is one of the indicators of assessment for attainment of POs, COs. Students are selected in various reputed institutes based on their merits and interviews. Many of our students are pursuing at IIT, IISc Bangalore, The University of Queensland (Australia), University College Dublin, etc.

- **Placement:** In the last few years, our Placement cell has been gratifying the demands of various companies and industries; as a result of which our students have been employed in many reputed companies on/ before completion of their graduation degree.

- **Competitive Examinations:** Large number of our students have qualified for competitive examinations like NET/SLET/GRE/GATE/CAT/CA etc. in the last five years.

- **Internships:** Summer internships are organized by our college every year to further help students in gaining hands-on experience to enhance their knowledge. Based on their practical experience, many of the students are hand-picked by reputed institutions. Internship fares are organized annually within the college to give guidance and evaluate our students.

- **Course specific Quiz Competitions:** Departments regularly organize quiz competitions for students. All three years Undergraduate students participate in these quizzes, and this in turn helps concerned teachers to evaluate the knowledge gained by the students.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**2.6.3 Average pass percentage of Students during last five years**

**Response:** 95.31

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1204 | 1191 | 1186 | 1247 | 1273 |

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1233 | 1236 | 1255 | 1313 | 1368 |

| File Description | Document |
|------------------|----------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View Document] |
| Upload any additional information | [View Document] |

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:** 2.89

| File Description | Document |
|------------------|----------|
| Upload database of all currently enrolled students (Data Template) | [View Document] |

# Criterion 3 - Research, Innovations and Extension

## 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 951.69

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 228.0768 | 110.4143 | 54.73521 | 149.199 | 409.2671 |

| File Description | Document |
|------------------|----------|
| List of endowments / projects with details of grants | [View Document](#) |
| e-copies of the grant award letters for sponsored research projects / endowments | [View Document](#) |

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 2.37

3.1.2.1 **Number of teachers recognized as research guides**

Response: 5

| File Description | Document |
|------------------|----------|
| Institutional data in prescribed format | [View Document](#) |
| Any additional information | [View Document](#) |

**3.1.3 Percentage of  departments having Research projects  funded by government and non government agencies during the last five years**

**Response:** 24.21

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 4 | 3 | 2 | 6 | 8 |

### 3.1.3.2 **Number of departments offering academic programes**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 19 | 19 | 19 | 19 | 19 |

| File Description | Document |
|------------------|----------|
| Supporting document from Funding Agency | [View Document](#) |
| List of research projects and funding details | [View Document](#) |
| Paste link to funding agency website | [View Document](#) |

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Response:**

Sri Venkateswara College practises a multi-dimensional approach aimed towards bringing innovation for societal benefit:

**Innovative pedagogy**: Emphasis is given on inquiry-based and experiential learning. Faculty are encouraged to incorporate value-added exercises to existing syllabus via virtual simulations, field visits, paper/book readings, and conducting research surveys. Classroom-based education also includes different aspects of blended learning to help develop digital and soft skills. In order to inculcate scientific temperament to hone innovative thinking, the students are encouraged to take up short-term internships through the SRI-VIPRA program of the college, and short term research projects independently under faculty mentors. They are encouraged to publish their research work and/or present it in national/international forums which has resulted in undergraduate students authoring research publications and their work getting rewarded at national and international forums.

**Human resource development for quality teaching and research**: Faculty are encouraged to regularly update themselves through participation in development programmes and workshops/conferences/seminars. College has many National and Internatioal Collaborations through MoUs and agreements for creation and tranfer of knowledge. Faculty have been conferred with National award for their contribution to teaching and research. The College Research Committee updates faculty about grant opportunities and SoP for research grants. Furthermore, in order to give an additional impetus

to faculty to engage in research, the institution has recently initiated a 'Best Paper Award'. In addition, IQAC ensures an innovative ecosystem engaging all the stakeholders of the college through various initiatives.

**Infrastucture development**: The College seeks to mobilize government and project funds for improvement of research infrastructure. The College has a well-equipped ICT facility and the entire campus is Wi-Fi enabled with 1Gbps leased line. The library provides access to more than 6000 journal subscriptions. The infrastructure of the Central Instrumentation Facility, undergraduate laboratories, and research laboratories are regularly updated. The faculty are encouraged to procure extra-mural funding and specialized facilities such as Bioinformatics Infrastructure Facility and Tissue Culture Facility have been developed through funding from national agencies.

**Skill development**: The institution focuses on a value system which sensitizes students about 'Kaushal Vikas' or skill development. The College has several societies and committees, which plan and organize events on a regular basis to promote skill based learning and leadership qualities. Various competitions and events are also organised at college level to provide a platform to students to showcase their talent and 'out-of-the-box' thinking.

**Innovation in research endeavors for societal reach**: Regular outreach programs and projects are designed by the college to engage undergradute students as facilitators for outreach programs, such as Green School Initiative, VISTAAR and Project Pahal. One of the research projects focused on generating employment in abandoned villages of Uttarakhand by development of tourism opportunities and contributed to revival of hill ecology. Recently, we adopted two colleges in Ladakh and keen to share our knowledge and expertise in this initiative under 'DU Vidya Vistaar'.

Sri Venkateswara College through a multifaceted approach has created an innovation-friendly ecosystem, suitable for inclusive development, determined towards creation and transfer of knowledge.

| File Description | Document |
|---|---|
| Paste link for additional information | [View Document](#) |

**3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

**Response:** 255

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 69 | 61 | 50 | 35 | 40 |

| File Description | Document |
|---|---|
| Report of the event | <u>View Document</u> |
| List of workshops/seminars during last 5 years | <u>View Document</u> |

## 3.3 Research Publications and Awards

**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years**

**Response:** 4.71

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 33

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 7

| File Description | Document |
|---|---|
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc | <u>View Document</u> |
| URL to the research page on HEI website | <u>View Document</u> |

**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**

**Response:** 1.65

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 72 | 78 | 52 | 48 | 60 |

| File Description | Document |
|---|---|
| List of research papers by title, author, department, name and year of publication | <u>View Document</u> |
| Any additional information | <u>View Document</u> |

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in**

**national/ international conference proceedings per teacher during last five years**

**Response:** 1.14

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 20 | 67 | 39 | 47 | 41 |

| File Description | Document |
|------------------|----------|
| List books and chapters edited volumes/ books published | [View Document](#) |
| Any additional information | [View Document](#) |

## 3.4 Extension Activities

**3.4.1 Extension activities are carried out in the neighborhood community,  sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

NSS, Women Development Cell, Enactus, Exordium and Eco Club conduct extension activities to provide students a platform for sensitization of communities issues.

- **Upliftment of underprivileged section-** Under **Each one Teach One** project**,** students impart education to the underprivileged children living in Sanjay Camp (Slum adopted by College). Even during COVID-19 pandemic, student volunteers took their classes on online platforms or telephonically. Through **Pahal,** students collected data and reasons behind children dropping out of school. Based on analysis, awareness programmes were conducted to improve the life of people living in slum areas and children were motivated to go back to schools. Project **Pustak** provides study material to underprivileged people free of cost.  **Barqat** is a unique initiative of students for providing affordable lighting solutions to areas in  Delhi that do not get electricity. Under project **CiggB**, students engaged rag-pickers to collect littered cigarette butts from roadside, which were then converted into eco-friendly products for commercial use. This gave employment to women. Under **CAPTAIN compost**, rag pickers were trained and employed to convert waste into compost. Under **Rang Badlav ke 2.0**, students worked tirelessly to paint Sewa Bharti, a community school in Sanjay Camp.
- **Social support during COVID-19 pandemic-** Under Mahatma Gandhi National Council of Rural Education (**MGNCRE)** Psychosocial Support Plan, a team of student COVID helpers reached out to COVID-19 survivors and helped them overcome their psychological trauma and challenges. These students also conducted food distribution drives in collaboration with NGOs, which helped over 1000 underprivileged families. Telephonic surveys were conducted and guidance was offered

to families of Sanjay Camp, especially children and pregnant women, regarding basic hygiene and available health services. Moreover, outreach programs such as "**Nischay**: In Talks with COVID Relief Strategists" with 300+ student participants and webinar series with AIIMS New Delhi, with 700+ participants were regularly conducted for COVID-19 awareness.

- **Women Empowerment/Nai Roshini-** College encourages students to work towards creating a gender sensitized community by organizing various awareness programs on social issues such as patriarchy, domestic violence, consent and mental health. Under **Project Astitva** and **Project Crimson,** students spread awareness amongst underprivileged women regarding menstrual hygiene and provide them with reusable sanitary pads, manufactured by unemployed women. This promotes hygienic and sustainable menstrual practices along with ensuring employment opportunities for women, leading to their financial independence.

- **Environmental Consciousness and Sustainability**– Under GOI's **JAL SHAKTI ABHIYAN**, College conducted events like Plantation Drive and Rally on 'Save Water'. Under **Swachh Bharat Mission**, College organized cleanliness drives, E-waste awareness seminars in collaboration with various NGOs. Under GOI's **Nagar Van Scheme**, students examine changes in soil, air and biodiversity in the upcoming urban forest near Ashram, New Delhi, through MoU with Indraprastha Gas Ltd. Apart from promoting environmental consciousness among College students, more than 12000 school children have been sensitized through our flagship program, **Green School Initiative,** in collaboration with AIIMS, New Delhi.

Thus, College provide students with opportunities to address social issues in neighbourhood communities, thus enabling their holistic development.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**Response:** 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
|---|---|
| Number of awards for extension activities in last 5 year | View Document |
| e-copy of the award letters | View Document |

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**Response:** 202

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 68 | 64 | 40 | 15 | 15 |

| File Description | Document |
|---|---|
| Reports of the event organized | View Document |
| Number of extension and outreach Programmes conducted with industry, community etc for the last five years | View Document |

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response:** 78.54

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 5286 | 6783 | 2335 | 926 | 1113 |

| File Description | Document |
|---|---|
| Report of the event | |
| Average percentage of students participating in extension activities with Govt or NGO etc | View Document |

## 3.5 Collaboration

**3.5.1 Number of Collaborative activities for  research, Faculty exchange, Student exchange/ internship per year**

**Response:** 100

3.5.1.1 **Number of Collaborative activities for  research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 0 | 24 | 20 | 30 | 26 |

| File Description | Document |
|---|---|
| e-copies of related Document | View Document |
| Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship | View Document |

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

**Response:** 6

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 4 | 0 | 2 | 0 | 0 |

| File Description | Document |
| --- | --- |
| e-Copies of the MoUs with institution/ industry/corporate houses | View Document |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years | View Document |

# Criterion 4 - Infrastructure and Learning Resources

## 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Sri Venkateswara College spread across 15 acres has a well-planned campus with separate sections for Administration, Humanities and Sciences. A new academic block, **Smt Durgabai Deshmukh Block**, covering an area of 3080.264 sq.mt. and comprising four floors was inaugurated in December, 2020.

The main college building has **46 classrooms and 18 well equipped laboratories:1 Biotechnology PG Diploma Lab, 2 Botany Labs, 2 Zoology Labs, 3 Chemistry Labs, 3 Physics Labs, 1 Electronics Lab, 1 Statistics Lab and 05 air-conditioned ICT laboratories.** The laboratories are equipped with the latest equipment for undergraduate practical training. College also has Zoology and Botany museums and Chemistry Balance room.

**Smt Durgabai Deshmukh Block** has **15 classrooms and 6 well equipped laboratories:1 Chemistry Lab, 2 Biochemistry Labs, 1 Biological Science Lab and 1 Botany/Zoology Lab and 1 ICT Lab.**

The entire campus is Wi-Fi enabled with 29 classrooms having LCD projectors and 1 Audio Video Room to facilitate blended teaching. The ICT facility in the college provides **45 projectors**, **309 desktops and 850 laptops** for faculty, staff and students.

There are **10 research labs** dedicated to specific domains of research in life sciences, physical sciences and chemical sciences. All the research laboratories have state-of-art infrastructure to conduct high quality research in the college. To promote advanced research under one roof the college has a **Central Instrumentation Facility.** The Bioinformatics Infrastructure Facility established under the BTISnet program in 2006 provides facilities like High End Computer Server (SunFire X4600M2), Web Server (SunFire X2100M2) and latest Bioinformatics tools & software. Workstations with Windows/Solaris/Linux Platform are provided for the students.

The College Library located in an area of 268.1273 sq.mt has seating capacity for 80 students and 15 faculty members. **It is partially automated and harbors 103493 books, subscription to 23 journals and 718 reference books.** The library has access to e-journals subscribed through Delhi University Library System (DULS). INFLIBNET N-LIST subscription (NLIST-College ID:2013) provides access to over 6000 e-journals and 1,99,500 e-books to all registered students and faculty members of the college. Photocopying and printing facility is available in the campus.

The college has well maintained ground for sports like cricket, football, volley ball and athletic events. Four Synthetic Tennis courts and a modernized Basketball court of international standard were inaugurated in 2021. The college provides dedicated space to conduct indoor games like badminton, table tennis, chess, carom etc.

The college infrastructure also includes an air-conditioned common faculty staff room with pantry, 18 departmental staff rooms, IQAC room, a VIP lounge, two Seminar halls, two committee rooms, auditorium

with a seating capacity for 500 people, a well-equipped Medical Room with a full time medical in-charge, canteen with separate air-conditioned enclosure for the faculty members, a kiosk "Maggi Point", two hostels, one each for boys and girls having capacity of 75 students, 35 residential quarters for the employees, Open Top Chamber, Botanical garden and SVC WildSpace. The campus and the infrastructure fully supports the physically and visually challenged students with ramps, tactile paths and elevator in the new block.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for additional information | [View Document](#) |

## 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Response:**

Sri Venkateswara College harbors facilities and amenities to support the holistic development of the students that has led them to achieve notable distinctions at various international, national and state level tournaments. The college organizes annually, Sports Day and College Festival *NEXUS*, that provides a platform to students to showcase their talents in various sports and cultural events. Many of our students have represented and received accolades in tournaments and events organized at international level.

**Outdoor sports facilities:**

**Cricket Ground:** College has one of the finest cricket grounds in Delhi (45 yards in radius) with 1 well curated international level 22 yard cricket pitch and 8 practice nets. The college regularly organizes various cricket tournaments for the students and staff. A women's cricket team to promote female students was formed in 2020. The college takes pride in mentoring cricketers like Rishabh Pant, Vinayak Gupta, Hrithik Kanojia and many others who have represented India at international and national level. An agreement has been signed with **Sonnet Club** that provides free coaching to our students aspiring to be cricketers and also helps in the maintenance of the ground. Installation of flood lights in the cricket field is in the pipeline to help students to continue training and play matches even in the evening hours.

**Football field:** A football field with 2 goal posts and footballs is also available for the students. The college Football team has participated and won several tournaments in the state.

The college recently inaugurated **01** modernized **synthetic basketball court and 4 tennis courts** with flood lights. Various athletic events are also organized in the college ground.

Facilities like changing rooms, lockers, a dedicated sports room, medical/first aid facilities, are available for the students and staff members.

The Sports committee and Purchase committee ensure the procurement of standard quality sports gears. We have dedicated faculty in Department of Physical education and members in Sports committee who

organize various sports events year round and encourage the students to participate in them.

The college provides dedicated space for indoor games like Chess, Carom, Table Tennis and Badminton. Yoga training is conducted every morning in the lawns. The college recently celebrated "International Yoga Day" on 21st June 2021 as an initiative to help the teachers and students maintain a balanced lifestyle in these changing pandemic times.

The college ensures facilities for cultural activities of the students to promote creative and artistic pursuits. There are several cultural societies to nurture students' creativity:

- Art society: LEONCI
- Film and Photography Society: EFFULGENCE
- Indian Music Society: ALAAP
- Western Music Society: CRESCENDO
- Street Play: ANUBHUTI
- Indian Folk and Film Dance Society: NUPUR
- Western Dance Society: VERVE
- English Dramatics Society: VERBUM
- Choreography:NRITYA
- Quiz Society:CONQUIZTADORS
- Debating Societies (English & Hindi)

The college provides adequate facilities and equipment like musical instruments, mics, audio systems etc. to these societies for organizing their activities. The Fine Arts Committee organizes various cultural events during the Annual College festival NEXUS and also encourages the students to participate in various inter-collegiate cultural events.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

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**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

**Response:** 37.21

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 32

| File Description | Document |
|---|---|
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View Document](#) |
| Upload any additional information | [View Document](#) |
| Paste link for additional information | [View Document](#) |

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 37.03

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 99.73 | 326.19 | 387.4 | 143.05 | 78.38 |

| File Description | Document |
|------------------|----------|
| Upload Details of budget allocation, excluding salary during the last five years (Data Template) | [View Document](#) |
| Upload audited utilization statements | [View Document](#) |
| Upload any additional information | [View Document](#) |

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

**Response:**

Sri Venkateswara College Library occupies a total of 524.133 sq. mt. area in a separate building. The ground floor houses important sections and facilities like Librarian's Room, Reading Hall, Faculty Reading Room, Circulation Section, Faculty and Publication Display Section. The library is well-stocked with a collection of books from different disciplines to cater all educational needs of faculty members, students and staff. It houses 103493 books related to all the disciplines in humanities, science and commerce, and subscribes to 23 journals, 51 magazines and 15 newspapers.

The library is partially computerized and uses the library management software (LMS) Libsys-LSEase web centric software. The LSEase software was purchased in 2002 and then upgraded in 2018 to Web Centric LSEase EJB Software. The library follows an open access system and maintains Online Public Access Catalogue (OPAC) to provide easy access to the book shelves. The web OPAC is also remotely accessible. In addition, the SVC library has a rich collection of reference texts such as dictionaries, encyclopedias, yearbooks and competitive exams books.

The library also provides access to a large number of e-resources through the N-LIST programme of INFLIBNET and DULS (Delhi University Library System). Over 6000 journals and 1,99,500 e-books are accessible through N-LIST and a large number of e-resources are available through DULS. The faculty members and students are encouraged to take the membership of N-LIST and more than 100 teachers in

the college have been using these facilities.

The reading rooms are air conditioned with the seating capacity of 80 students and the library provides Wi-Fi facility to all its users.

Besides the main library, the various departments maintain departmental libraries. There are 08 departments that have department libraries and house more than 5000 reference books for teachers and students.

The entire library is under CCTV surveillance. The circulation of the books is properly recorded and maintained by the Library staff through the Libsys-LSEase software as well as physical entries made in registers. The footfall of the students and faculty in the library is maintained on a daily basis through an entry register and software. The library committee conducts various seminars for its staff to provide hands-on training on maintaining in-house records, providing information and documents to the users, maintaining the automated services and e-resources, applications of IT technology in the libraries etc. The library staff members are trained and updated time to time about applications and features of the LMS. The faculty members also have access to anti-plagiarism software *Urkund* through DULS to ensure the creditability of academic and research publications. Procedures and policies for maintaining and utilizing the library resources are reviewed and constantly updated by a dynamic Library Committee. For the purchase of new books, journals etc. funds are annually allocated to the Library committee and the departments in the college. Weeding out of old books is done regularly.

| File Description | Document |
|---|---|
| Upload any additional information | View Document |
| Paste link for Additional Information | View Document |

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**4.2.2 The institution has subscription for the following  e-resources**

  1. e-journals
  2. e-ShodhSindhu
  3. Shodhganga Membership
  4. e-books
  5. Databases
  6. Remote access to e-resources

**Response:** A. Any 4 or more of the above

| File Description | Document |
|---|---|
| Upload any additional information | View Document |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template) | View Document |

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response:** 11.02

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 5.91    | 21.11   | 13.83   | 8.96    | 5.29    |

| File Description | Document |
|------------------|----------|
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template) | [View Document] |
| Audited statements of accounts | [View Document] |

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access)  during the latest completed academic year**

**Response:** 8.31

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 405

| File Description | Document |
|------------------|----------|
| Details of library usage by teachers and students | [View Document] |

## 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

The college facilitates extensive use of technology based resources for the purpose of enriching the stakeholders and providing them with adequate access to computers and internet. The college provides completely Wi-Fi enabled campus, spacious classrooms with LCD projectors, and a dedicated Audio/Visual room to support the blended teaching-learning process.  There are 06 well equipped ICT labs with latest computers and software. A total of 825 laptops (received from university) and 346 desktops with latest configurations as per requirements of the course curriculum are available for the students, staff

and the faculty. The desktops available in the ICT labs have several software installed such as Raven Pro 1.6, Matlab, Mendeley, TreeView, ClustalX, iTOL, Mega6.0, Mathematica SPSS, SAS, Scilab, Multi Sim, NI Circuit Design Suite, Phylip that are used by different departments. The college also has access to several software provided by the University of Delhi like MATLB 2014a, Maxima 5.28, SPSS 22.0, Symantec Endpoint Protection (Antivirus) and Mathematica 9.0. The Bioinformatics Infrastructure Facility in the college is well equipped with High End Server (SunFire X4600M2 Computer Server), Web Server (SunFire X2100M2 Web Server) and latest Bioinformatics tools & software. Workstations with Windows/Solaris/Linux Platform are also provided for the students.

The college server room is furnished with 04 high end servers to support IT facilities to the entire college. For administrative purposes, the offices have been provided with 29 desktops having software related to accounts, student's admissions and administration, payroll management, Payment gateway integrated software, Monthly Attendance System, uploading Internal assessment marks, Admit card generation, and other management services.

The college has a total of **45** LCD multimedia projectors installed in classrooms, seminar rooms, committee room and laboratories to support blended teaching-learning process. The administrative office and all computer labs are connected through LAN. The entire college campus is a Wi-Fi enabled zone with 15 access points. The college has in total 15 on line UPS with following capacity:1 KVA-01, 2 KVA-06, 5 KVA-01, 10 KVA-05, 15 KVA-01, 20 KVA-01

**Additional digital facilities available in the college are listed below:**

4 HP scanner with HD quality

1 interactive board in ICT Network

8 network printer that are connected with server

40 Laser jet Printers, 2 FAX machine

3 Multifunction Printer/Fax/Scanner

2 XEROX machine

2 Sony LCD Screen, 2 DVR with Rack, 28 Cameras, 2 for night vision and rest are dome cameras.

Electronic Notice Boards

The ICT team of the college constantly upgrades the website and portals to incorporate more dynamic features like: Login authority for faculty for uploading attendance and internal assessment marks, downloading pay slips, Login authority for students to check attendance and internal marks etc. Digitization of library and paper free governance is being promoted. During the pandemic the college ensured that all the faculty members and students received the login credentials for an online platform **Microsoft Teams** provided by the University of Delhi. The study material and e-content developed by the teachers during this period was uploaded on the college website for easy access to the students.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for additional information | [View Document](#) |

### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 4:1

| File Description | Document |
|---|---|
| Student – computer ratio | [View Document](#) |

### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. ?50 MBPS

| File Description | Document |
|---|---|
| Upload any additional Information | [View Document](#) |
| Details of available bandwidth of internet connection in the Institution | [View Document](#) |

## 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 79.44

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 421.89 | 367.76 | 725.37 | 313.39 | 328.86 |

| File Description | Document |
|---|---|
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View Document](#) |
| Audited statements of accounts | [View Document](#) |

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

Sri Venkateswara College has well defined policies and procedures to ensure optimal allocation and utilization of the available financial resources for the maintenance of different physical facilities in the college.

The college constitutes dedicated staff council committees such as **Library Committee, Sports Committee, ICT committee, Garden and sustainable development Committee, Time table Committee, Purchase committee and Development Fund Cell Committee** for a period of two years. These committees meet regularly and ensure that the respective facilities are maintained and the financial resources received for augmentation and maintenance of the facilities are optimally utilized for the benefit of the students and faculty. Suitable budget is allocated every year for the maintenance of various facilities. There is a dedicated staff with Caretaker, Lab Assistants and Computer in-charges for the maintenance and upkeep of the classrooms, laboratories and ICT facility in the college. The college adheres to the provisions and regulations provided in General Financial Rules (GFRs) issued by the Govt. of India for the expenditure and utilization of funds**.** All purchases and procurement of goods are done through Government E-Marketplace (GeM) laid down by the Govt. of India.

**Maintenance of Physical and Academic facilities**

Optimal utilization of lab space is proposed by Teacher in-charges in consultation with faculty members of the department and the Time Table Committee. Instruments purchased are recorded in stock registers, maintained by the lab staff under the supervision of TICs of the departments. Guidelines for procedures and policies to purchase new instruments are provided to all the departments by the Purchase Committee. Instruction manuals and Standard Operating Procedures (SOPs) for proper use of laboratory equipment are provided to the students and are also displayed in the laboratories. The college organizes and conducts workshops for the lab staff to provide them hands-on training related to the operation of instruments, preparation of chemicals, record maintenance and safety disposal methods. The lab staff and the teachers ensure that the students follow the Good Lab Practices and defined protocols to dispose of the different kinds of waste for their own safety and maintenance of the lab. Safety measures and important instructions pertaining to the use of equipment are displayed inside the laboratories. Fire extinguishers are placed outside laboratories for emergencies. At the beginning of every semester the Time table committee ensures the allocation and optimal utilization of all the classrooms based on the batch sizes of different courses. Students are oriented to take care of the college property.

**Library Facility**

Procedures and policies for maintaining and utilizing the library resources are under the purview of the Library Committee. The books are issued to the students or the faculty members against their identity card and proper record is maintained by the library staff. To ensure the return of books, 'No Dues' from the library is mandatory for the students before appearing in the exam. For the purchase of new books, journals etc. funds are annually allocated to the Library committee and departments of the college. Weeding out of old books is done from time to time. The footfall of the students and faculty in the library is maintained on a daily basis through an entry register. Library has access to e-books and e-journals through DULS and NLIST and login credentials have been provided to the faculty members of the college.

**Sports Facilities**

For the maintenance of the outdoor and indoor sports facilities, there is a Sports Committee that looks into the purchase of sports kits and also augmentation and maintenance of the existing sports facilities. Proper records/registers related to stocks of sports gears and kits, issue and return of the sports kits etc. are maintained and reviewed from regularly by the committee.

**ICT Facilities**

The purchases and policies for the augmentation and maintenance of ICT facilities are reviewed by the ICT committee. The servicing of the desktops, laptops, LCD Projectors and other ICT facilities is regularly carried out. All the computers are password protected and are used only for academic purposes.

**Garden:** The garden and sustainable development committee is responsible for maintenance of gardens and a Botanical Garden in the campus. Maintenance includes watering, manuring, grass cutting, pruning, landscaping, weeding, beautification, etc. The tree census and numbering of the trees in the campus is done from time to time. The botanical garden is also maintained by dedicated staff for academic purposes.

**Canteen:** The college canteen of SVC caters hygienic food to staff and students. The food menu, rates and maintenance of the canteen are looked after by the Canteen Committee that also monitors adherence to norms for cleanliness, quality and hygiene of food. The college provides the food at the subsidized rates to the students and staff.

**Washrooms:** Cleanliness/sanitation of the entire premises including washrooms is maintained by service providers, Sulabh International, hired by inviting tenders online. There are sanitary pads vending machines in the girls' common room and in the washroom. The dustbins for waste collection are placed at all strategic points. The waste collected from different areas of the campus like labs, canteen, hostels and washrooms are segregated and then accordingly disposed-off. The biodegradable waste is collected and segregated for composting. During the time of the pandemic sanitizers have been installed at strategic locations in the premises and the labs are being regularly sanitized immediately after conduct of practical and students use.

**Hostel Facility:** The college has two hostels, one each for boys and girls, which offer housing options for outstation students. The hostels are managed by a committee that comprises the principal as the Chairperson, wardens, faculty members and student representatives. The committee decides and makes recommendations on admission to hostels, discipline of resident students and maintenance and development of hostel facilities. The maintenance of accounts and routine activities are supervised by the Hostel Junior Assistants /Caretakers.

The college has appointed a full-time electrician for fixing electrical line and panel faults, maintenance of air conditioners, audio-visual systems etc. The college has signed a MOU with Sulabh International and Security agency for maintaining cleanliness and security in the campus.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Paste link for additional information | [View Document](#) |

# Criterion 5 - Student Support and Progression

## 5.1 Student Support

**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

**Response:** 0.57

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 40      | 35      | 23      | 15      | 7       |

| File Description | Document |
|------------------|----------|
| upload self attested letter with the list of students sanctioned scholarship | [View Document](#) |
| Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template) | [View Document](#) |

**5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

**Response:** 6.48

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 141     | 181     | 292     | 284     | 436     |

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| File Description | Document |
|---|---|
| Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template) | [View Document](#) |

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Details of capability building and skills enhancement initiatives (Data Template) | [View Document](#) |
| Any additional information | [View Document](#) |

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 81.19

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 7863 | 4734 | 1707 | 1674 | 1387 |

| File Description | Document |
|---|---|
| Number of students benefited by guidance for competitive examinations and career counselling during the last five years | [View Document](#) |

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**

**3.Mechanisms for submission of online/offline students' grievances**

**4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View Document](#) |
| Details of student grievances including sexual harassment and ragging cases | [View Document](#) |

## 5.2 Student Progression

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 11.11

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 126 | 135 | 156 | 168 | 136 |

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |
| Self attested list of students placed | [View Document](#) |
| Details of student placement during the last five years (Data Template) | [View Document](#) |

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**Response:** 140.63

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 1734

| File Description | Document |
|---|---|
| Upload supporting data for student/alumni | [View Document](#) |
| Details of student progression to higher education (Data Template) | [View Document](#) |

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response:** 60.21

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.*)) **year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 8 | 38 | 16 | 13 | 10 |

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 12 | 48 | 26 | 25 | 24 |

| File Description | Document |
|---|---|
| Upload supporting data for the same | [View Document](#) |
| Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template) | [View Document](#) |

## 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 351

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 13 | 113 | 113 | 35 | 77 |

| File Description | Document |
|------------------|----------|
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year | [View Document](#) |
| e-copies of award letters and certificates | [View Document](#) |

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

- **Student Involvement and Participation in Administrative activities:**

Students form part of following committees for administrative functioning of the college:

- **IQAC** has one to two student members who provide suggestions for improving the quality of academic life in college. They provide feedback on behalf of students which helps the college in improving the quality of education and overall college life for the students.
- **Internal Complaints Committee** has three student representatives who are integral part of this committee which handles issues related to gender sensitivity and sexual harassment.
- The college **Student Union** has 4 elected office bearers (President, Vice president, General Secretary, Joint Secretary) and 2 Central Councillors. The Students Union takes up issues related to the interests of the student community in the college. For instance, in 2018-19 the Union suggested that the book issue time be increased and library be kept open on Saturday for reading. These suggestions were adopted by the college authorities, improving the academic environment for the students. The Union and Administration together also worked on beautification of the canteen area. Union also organises a number of events throughout the year such as Freshers Welcome, sports competitions, Science Fair, Health Checkup Camps, Youth Conclave, Star Night during Nexus etc.
- Students are also part of the **Joint Consultative Committee** that takes important decisions concerning students including the decision on fees hike.
- The **Hostel Students Association** comprises students as members who assist and participate in the efficient and smooth functioning of the Hostel. It contributes to the maintenance of harmonious community life. The office bearers are either directly elected or are appointed by the Principal. The Association comprises – President, Sports Secretary, Cultural Secretary, Mess Secretary and

Cleanliness Secretary.

- **Student participation in Co-Curricular and Extra-Curricular Activities:**

- **Placement Cell, E-Cell and Exordium** are student driven societies that help in channelizing the student's careers. The Placement cell facilitates placements, internships and skill development related student activities. The E-cell organizes talks, workshops and events to inculcate the entrepreneurial spirit amongst the students. Exordium acts as a platform for Civil Services aspirants to share their ideas and support each other.
- **Holistic Education**: Students are also members of the **National Service Scheme, Women Development Cell, Equal Opportunity Cell, Eco-Club, Enactus,** etc which sensitize the students to various social issues and encourage inclusiveness. These societies aim to provide them with holistic education to become enlightened, open-minded and empowered citizens.
- **Fine Arts Association** enables the students to showcase their talent. The association organizes the **college fest Nexus** which is a three-day inter-college cultural festival. The students also participate in numerous inter and intra university cultural and extra-curricular events/competitions throughout the year and bring laurels to the college.

**Department Associations** – Students form an important part of every academic Department in the College. The student bodies organize a number of academic activities, seminars, workshops, competitions and fests in the Departments. Every course offered by the Department also has a class representative for interaction with faculty and administration.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 88.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 52 | 133 | 116 | 70 | 73 |

| File Description | Document |
|---|---|
| Report of the event | [View Document](#) |
| Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template) | [View Document](#) |

## 5.4 Alumni Engagement

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The Alumni Association of Sri Venkateswara College is dedicated to bringing together the alumni to create a strong network between the College and its Alumni. The smooth functioning of Association is managed by a Committee consisting of alumni members and present faculty members of the college. The major objectives of the Association is to

- Facilitate promotion of a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with them.
- Provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing and coordinating reunion activities of the Alumni.
- Maintain updated and current information of all Alumni

In 2018-19, the Alumni Association of the College organized an Alumni meet, a program to facilitate, consolidate and coordinate alumni activities. The objective was to share the vision and mission of the institution with our alumni and seek their assistance and guidance in taking the College to new heights. The chief guest was Mr. Anil Kumar Singhal, Executive Officer, TTD Trust Board who emphasized strengthening the bond between the alumni and the college. The event was stimulating, enjoyable, and beneficial as all the stakeholders shared their views and vision, and a good number of new ideas, perspectives, and insights came up. The College Alumni Association is hopeful of getting registered soon.

In 2018, the alumni association of SV College created a Facebook page named "SVC Alumni" to get in touch with its former students. A Google form was also floated to collect data from alumni working in diverse fields. The response was satisfactory and initially, data was collected in respect of more than 500 alumni. Currently, more than 2700 people have liked and followed the Facebook page (More information is available on the link http://www.facebook.com/svcaa/).

The Alumni Association initiates events at Department level to connect Alumni to Alma mater on regular basis. The Departments of the college also organize alumni meets and events to familiarize current students' batch with the alumni from diverse sectors particularly with the objective of getting new research ideas and career planning. The interactive session conducted by the Department of Botany enlightened the students in various fields of science. Students got insights about research and leadership qualities through alumni sessions organized by Biochemistry. Sessions conducted by the Departments of Economics and Electronics inspired and mentored the students towards higher education. Students from different

Departments use the alumni platform to interact with the alumni and gain insights into different career paths and life in general. Alumni invited by the Departments of Commerce, Chemistry, History and Sociology gave insights about careers in respective fields.

Thus, the College and Departments maintain a strong connect with the alumni who share their experiences and learning with the current batch of students leading to a mutually beneficial and rewarding relationship.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

# Criterion 6 - Governance, Leadership and Management

## 6.1 Institutional Vision and Leadership

**6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution**

**Response:**

**OUR VISION**

Sri Venkateswara College envisions "Self-realization through knowledge" emphasizing holistic, inclusive and futuristic education in tune with college motto "*Satyaana Pramadittavyam*" (Do not deviate from Truth)

**OUR MISSION**

In consonance with the vision, the mission of Sri Venkateswara College is to:

- Provide a congenial learning space, foster social dynamism and spirit of leadership among students
- Sustain quality in education system through collective efforts of stakeholders, i.e students, faculty administration and management.
- Strive for an ecosystem that promotes innovations in pedagogy, research and societal consciousness.

Governance of Sri Venkateswara College is based on following themes:

**Effective Leadership**

The Principal steers the College in fulfillment of its vision and mission with a democratic spirit, involving the faculty and staff at all levels through strategic planning and review mechanism.

**Management Contribution**

The consistent endeavors of the Governing Body and the Principal enable the college to cater to the educational, social, cultural and economic needs of the society. The management is committed to achieve the goals of higher education through its continuing efforts of mobilizing resources and enhancing quality measures in the Institution.

**Academic Collaboration**

The College encourages academic collaboration and networking with Indian and foreign universities, research institutions, NGOs and MNCs both at national and International level to integrate its growth with the global needs and expectations. This facilitates broadening the horizons of knowledge of faculty and students.

**Holistic Development of Students: Promotion of Human Values**

The College abides by the University of Delhi motto "*Nishtha Dhrithi Satyam*" (dedication, steadfastness and truth) for the holistic development of students The College promotes culture of excellence through various teaching, learning, co-curricular and extracurricular activities.

## Transparency and Feedback

The College maintains communication at all levels and transparency in decision making process. The administration ensures compliance of academic and administrative procedures along with continual improvement through audits, feedbacks and monitoring within well-defined quality assurance framework.

## Perspective Plan for next 5 years

- Development of a Teaching-Learning Centre
- Strengthening Interdisciplinary research amongst faculty and students
- Broadening the community outreach through sensitization programmes by partnering with major governmental and non-governmental organizations.
- Expansion of hostel for students
- Digital initiatives and development of E-resources.
- Internationalization of Education through MoUs/Agreements
- Strengthen Alumni network
- Introduction of new skill based courses
- Moving towards a green campus by energy conservation and eco-friendly measures

The Perspective plan of the College is prepared with inputs from all stakeholders that is inclined towards the quality sustenance and enrichment in all activities. The College implements long term and short term goals for the growth and development as reflected in its Perspective Plan.

## Faculty Participation in Decision Making Process:

The faculty members are an integral part of the system and their regular inputs are taken into consideration for continuous improvement in the academic and administrative system. Faculties take up key positions as Vice Principal, GB members, Bursar, IQAC members, PIO for smooth functioning of the College. In addition to teaching, faculty is proactively involved in the process of decision making as Conveners/members of various College Committees.

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## 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

### Response:

The College adopts a decentralized and participative approach in all its initiatives, activities, and decision-making by involving faculty members at all levels.

**Decentralization**

Keeping in mind the spirit of vision and mission of the college, the Principal delegates power wherever necessary, thereby providing operational autonomy to the departments. The Principal also decentralizes duties and responsibilities through various staff council appointed committees. At the College level, the committees work in coordination with the Principal.

**Participative Management**

Sri Venkateswara College ensures policies of participative management at various levels -

1. Two teacher representatives are part of the Governing Body, which is the functioning body of the College
2. Administrative functioning of the College is facilitated by Vice Principal, Bursar and Committee Conveners thus creating a platform for a faculty to be involved in decision making process
3. Joint Consultative Committee (JCC) is a suitable platform to the students and the faculty members to deliberate upon and discuss any pertinent issue at hand which requires immediate attention.
4. Teachers in charge (TICs) are appointed every year for effective functioning of the departments. They interact with office and other committees on behalf of the Department on a day to day basis for various academic and administrative matters.
5. Various Committees are constituted for academic, infrastructural and administrative activities of the College.
6. Student participation is ensured in several committees. In addition, a faculty Staff Adviser to students is appointed to mediate with the students with the help of elected Student Union council.

**Case Study: STUDENT ADMISSION PROCESS**

Sri Venkateswara College follows a fair and transparent admission process based on guidelines prescribed by University of Delhi. Admissions to Under Graduate (UG) courses at the University of Delhi are merit-based and based on cut offs announced course-wise and category –wise by the College as per directions of the University. All applicants register through the University of Delhi online admissions portal https://ug.du.ac.in.

The decision for cut off for admission to various UG courses offered by the College is taken up by Admission Committee in consultation with TIC/coordinators of Departments. Verification of certificates is supported by committees comprising a team of faculty and non-teaching staff during admission process.

A unique aspect of this admission process is the involvement of student volunteers. College Helpdesk with student members provides assistance and guidance to aspirants seeking admission in the college.

Faculty, non-teaching staff, office staff and student volunteers are actively engaged at different levels for the admissions to UG/PG programme every year. Committees are constituted to coordinate counseling, verification and fee payment that form integral part of the admission process. Subsequent to the admission, the College organizes an Orientation program where all the faculty and staff interact to welcome the freshers and the parents.

Active participation and sharing of responsibility at multiple levels by college staff and students help in a smooth and efficient completion of admission process for an academic session.

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## 6.2 Strategy Development and Deployment

**6.2.1 The institutional Strategic / Perspective plan is effectively deployed**

**Response:**

Sri Venkateswara College has a perspective plan for its growth, expansion and development. The College with help of management (TTD Trust Board) has framed strategies for infrastructural augmentation and achieving academic excellence based on quality changes for the development of the college. One such successful implementation based on perspective plan is the **Construction of New Science Block**.

**Planning**

Major infrastructural developments in the College are managed by the Engineering Department of the College TTD trust. Funding for the construction of the Science Block has been provided under UGC OBC expansion (Infrastructure Development). The new academic block has been constructed with an area of 3080.264 sq.mt./ 9,000 sq.ft. and all necessary precautions and procedures were deliberated upon to avoid any disturbance to the surrounding area.

**Implementation**

**A. Architect**

The OBC infrastructure Fund Utilization Committee in its meeting on 17.12.2008 decided to invite Expression of Interest(s) (EOIs) from registered Architects empanelled with University of Delhi and certain other known architects for preparing the necessary designs relating to infrastructure facilities. The Committee recommended the appointment of M/s Dimension, Architects, Interior Designers, Urban Design Consultants as Architect for the Building Projects to be undertaken for the infrastructure expansion.

**B. Builder (Constructing Agency)**

All the major works of the college are undertaken by the College Management,( TTD Engineering Department ). TTD invited tenders for the construction of New Science Block and appointed M/s Chaudhary Builders, as the agency for construction of the building.

**C. Phase wise Construction & Tender Details:**

The total estimated amount of the Project was Rs.6,30,00,000.00 that included the provision for civil, electrical, rain water harvesting, fire fighting, ornamental features, electrical, lift, VAT/GST, Labour Cess and Unforeseen items. The Foundation Stone of the Building was laid on 16.04.2015 by Shri M. Venkaiah Naidu, Hon'ble Minister for Urban Development, Housing and Urban Poverty Alleviation and Parliamentary Affairs, Govt. of India and Shri Balvinder Kumar, Vice Chairman, Delhi Deelopment

Authority (DDA). The plans for the building was approed by  DDA on March 7,2016 for the Construction of Ground Floor with 3 floors. The site was handed oer to the Contractor in May .2016

**D.      Additional Facilities ( Lifts)**

The TTD Electrical Department prepared the estimates for lifts duly incorporating the supply, Installation, Testing & Commissioning , AMC Charges of 20 passenger Lift (G+3 floors) to the New Science Block .  E-tenders were invited and  M/s Johnson Lifts Pvt. Ltd., Vijayawada tendered the work . Lifts are installed and operational approval is awaited.

**Review:**

The Construction of the building was reviewed and completion certificate was handed-over by the Dy. Executive Engineer, TTD.

**Refinement:**

For the internal work, the College submitted classroom /lab specific requirements to the Engineering Department. Following this, electrical fittings, water connection, furniture for classrooms, interior of seminar rooms & committee rooms were procured and purchased following the financial rules of Govt of India. On completion, the New Science Block was inaugurated on 29th December, 2020. The completion certificate from TTD Engineering Department and handing over of the Building to the college was done on 14.09.2021.

| File Description | Document |
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| Paste link for additional information | [View Document](View Document) |

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

**Response:**

Sri Venkateswara College decentralizes its operations and has delegated authority at various levels to ensure good governance. The College has well defined organizational hierarchy and structure to support decision making processes and to meet the objectives of the university. The Act and the statutes of the University of Delhi provide for various Statutory Authorities of the College to provide policy framework and direction for the functioning of the College .The roles and duties of various bodies are well defined in order to ensure responsibility and accountability.

1. The Governing Body ( GB) gives direction to the administration and decision-making, finances and regulation, purchases and development, and quality assurance of the college. The Governing Body also appoints the Vice Principal and the Bursar in its capacity upon recommendation by the Principal

2.  The Principal is the academic and administrative head who monitors the overall functioning and growth of the Institute. The involvement of the effective leadership is achieved through the well-defined system and organizational structure.

3.  Vice Principal and the Bursar are appointed by GB on recommendation of Principal

4.  The Principal is the Appellate authority who precedes the Public Information Officer (PIO)   The PIO responds to the RTI addressed to the College.

5.  The IQAC of the College helps in focusing institutional functioning towards quality enhancement in areas of teaching, learning and evaluation.   IQAC plays a key role in academic and administrative audits, preparation of AQAR, CAS promotions, organization of skilled based and quality related events.

6.  The Staff Council: The Principal of the College act as Principal in Council and all the members of teaching staff, librarian and Director of Physical Education constitute the staff council. The Council elects a Secretary who holds office for a period of one year. The powers and functions of various Committees/ Boards are followed as defined in the University of Delhi Ordinances. The Staff Council appointed committees are constituted to administer decisions related to academic, administrative and infrastructure planning in the college.

7.  The Teacher-in Charges/Course Coordinators are responsible in academic, administrative and co-curricular activities of the department , who work in coordination with teaching/non teaching staff of the department.

8.  Library is headed by librarian who supervises the library assistants and attendants in smooth functioning of the library.

9.  The Administrative unit of the College also follows a defined hierarchical organization as per the guidelines laid by the University of Delhi. The administration is headed by Administrative Officer who is assisted by a team of section officers (Accounts & Establishment). Both administrative sections work with a team of senior assistants, junior assistants who report to the respective section officer.

10. The maintenance of the infrastructure is supervised by the Caretaker  through a team of housekeeping staff, electrician, gardeners and other MTS.

**Service Rules, Recruitment and Promotional Policies** The College follows the guidelines notified by University of Delhi for Service Rules ,Leave rules, Recuitment and Promotion of staff. :

| File Description | Document | |
|---|---|---|
| Link to Organogram of the Institution webpage | [View Document](#) | |
| Paste link for additional information | [View Document](#) | |

**6.2.3 Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

**Response:** A. All of the above

| File Description | Document |
|---|---|
| Screen shots of user interfaces | [View Document](#) |
| ERP (Enterprise Resource Planning) Document | [View Document](#) |
| Details of implementation of e-governance in areas of operation, Administration etc | [View Document](#) |
| Any additional information | [View Document](#) |

## 6.3 Faculty Empowerment Strategies

**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

**Response:**

Sri Venkateswara College believes that overall well-being of the staff contributes to the sustainable growth of the institution. In accordance with this viewpoint, the college has implemented many welfare schemes to boost the morale of the employees and provide a caring and supporting environment to the staff. The welfare measures for teaching and non teaching staff are listed below

**Support during pandemic**

- Campus Sanitization on regular basis
- Maintenance of cleanliness and  social distancing during the pandemic
- Display of Notices
- MS Team Interface for Online Teaching
- Video Conferencing facilities
- Workshops for Mental Health and Wellbeing for staff
- Guidance for Vaccination Schedules in Health Centres

**ICT Facilities**

- Wifi Enabled Campus
- Computer and internet facility to staff
- Mobile friendly website
- Dedicated Staff ICT lab

**Leave Benefits**

- Casual Leave/ E.L/ C.C.L / Duty Leave /Half pay leave, and other leaves  as per University guidelines
- Maternity leave benefits to female employees and paternity leave for male employees
- Study leave for teaching staff after completing five years regular service with the University
- Sabbatical Leave for Teaching Staff as per rules

**Pension Benefits**

- GPF (General Provident Fund) / CPF ( Contributory Provident Fund) in accordance with the University guidelines,
- NPS (National Pension Scheme) for employees who joined services after 01.01.2004
- Encashment of Earned Leave

**Loan Facilities & Other allowances**

- PF and PF loans
- LTC Advance & LTC Benefits as per GOI rules
- Admission of wards of the teaching and non-teaching staff as per University rules
- Group Insurance
- ICC to handle complaints
- Children Education Fund
- Thrift and Credit Society provides loans at resonable interest rate

**Health Benefits**

- Medical Reimbursement as per rules
- Free medical camps conducted for teaching and non-teaching staff annually
- On campus medical facilities
- Yoga Camps

**Support Facilities**

- Residential quarters for the staff ( both teaching & non teaching)
- Security Cover for safety in the campus
- 24-hour power back-up (100%).
- Sports Facilities
- Library & E-Learning Resources
- Canteen
- Banking facilities
- Photocopy Facility
- Common Staff Room
- Women friendly workplace
- Fire Safety measures
- Clean drinking water facilities
- Facilities such as lifts, ramps, braille, and others for differently abled
- Staff rooms and non-teaching staff room
- Parking Facility in the Campus
- Active and a committed Staff Association
- Annual Picnic & Recreation activities for staff organized by Staff Association
- Sports Events for Staff organized by Sports Committee

**Avenues for Career Development**

- Financial support for attending/ presenting paper at national and international seminars and

conferences
* Organization of seminars /workshops for professional development and leadership skills
* Opportunities for international exposure as per schemes
* Training programmes for office staff and lab staff for soft skills
* Promotion Schemes for staff as per University guidelines

| File Description | Document |
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| Paste link for additional information | [View Document]() |

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 1.6

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| --- | --- | --- | --- | --- |
| 1 | 9 | 3 | 1 | 1 |

| File Description | Document |
| --- | --- |
| Upload any additional information | [View Document]() |
| Details of teachers provided with financial support to attend conference, workshops etc during the last five years | [View Document]() |

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 6.8

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 6 | 10 | 7 | 7 | 4 |

| File Description | Document |
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| Upload any additional information | [View Document](#) |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff | [View Document](#) |

**6.3.4 Average percentage of teachers undergoing online/ face-to-face  Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 33.66

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 201 | 73 | 26 | 18 | 18 |

| File Description | Document |
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| Upload any additional information | [View Document](#) |
| Details of teachers attending professional development programmes during the last five years | [View Document](#) |

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**

**Response:**

The Annual Performance Appraisal Report is an important document; it reviews and assesses the performance of the staff and is reviewed for his/her further promotion. Analysis of the  Appraisal report also helps the College in organizing Orientation programmes in the areas of  further improvement for the staff. Sri Venkateswara College follows the guidelines as notified by University of Delhi for performance-based appraisal system for both the teaching and non-teaching staff.

**Teaching :**

- The College follows the guidelines for Annual Performance Appraisal Report (APAR) for faculty to be filled annually as notified by University of Delhi.
- The assessment of the performance of the College teachers for promotion is based on i) Teaching, Learning and Evaluation ii) Personal Development related to teaching & research activities iii) Administrative support and participation in students co-curricular and extra-curricular activities.
- In addition, detailed guidelines on Performance Based Appraisal System (PBAS) for direct recruitment & promotion under Career Advancement Scheme (CAS) are also notified by University.The performance appraisal is also used for Career Advancement of the teachers who are updated about their performance at each level.
- For promotions to various levels in the Assistant Professor cadre, screening committee evaluates the reports and performance and makes recommendations accordingly.
- For promotion to the post of Associate Professor and Professor, a screening committee assesses the eligibility followed by selection by a duly constituted selection committee.

**Non-Teaching:-**

- The APAR for various posts in the non- teaching staff is notified by the University and is duly filled by the staff annually.
- The performance is assessed every year by the college based on the score provided by the reporting officer. The Reporting officer  assess the report on a scale of 10 on various parameters set as per the designation of the non-teaching staff.
- The Reviewing officer further certifies the assessment made by the Reporting Officer with respect to the work output and various attributes.

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## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution conducts internal and external financial audits regularly**

**Response:**

Sri Venkateswara College conducts internal and external audit annually to ensure financial compliance.

**Internal Audit**

- Income/Expenditure is closely monitored by the Accounts Section, Bursar and the College Principal.

- The expenses incurred under different heads are verified by checking bills and vouchers by accounts Section on day to day basis.
- The College follows the guidelines as laid down by General Financial Rules ( GFR) and the same is updated on the College website for easy reference
- Purchase Committee constituted by the Staff Council is primarily responsible for purchase of goods and follows the procedures as per GFR rules
- The Internal audit of the College is done by qualified chartered accountants and experienced audit personnel.
- The college appoints a qualified chartered accountant with approval from the Governing Body.
- Internal audits  involves checking the finance- related documents for all transactions. It is an audit of balance sheet, general fund income and expenditure, and receipt and payment account.
- For funds received by UGC and other funding agencies, utilization certificate and statement of expenditure are submitted in the prescribed formats.
- The College submits the details of fund transactions in all the Plan schemes under the Government of India through Public Finance Management System (PFMS). PFMS is a web-based online software/ application developed and implemented by the Ministry of Finance, Government of India for payment, accounting, and reconciliation of Government transactions.
- In addition, the College has also registered to Bharatkosh portal to submit the interest earned on the unspent balances on funding received from Department of Science & Technology (DST). Bharatkosh is the initiative of O/o Controller General of Accounts, M/o Finance, Government of India to provide one stop services to deposit any fees/fine/interest/other money into the Government Account

**External Audit**

- The external audit is done by a statutory auditor being appointed by the Governing Body of the college and approved by the University.
- It is generally an auditing firm recognized by the Institute of Chartered Accountants of India (ICAI).
- This is mandatory and an in-depth verification of all expenses are conducted with regard to legitimacy of the transaction and its supportive vouchers, every year.
- Audit by CAG, for the maintenance grants received from UGC and such other grants being provided by other public funding agencies of government, is conducted as per the mandate of these funding agencies

**Mechanism for settling audit objections**

The audit objections/compliance, if any, is responded and clarified  by the Accounts Section.Bursar in consultation with the Principal confirm the necessary response to be given on such audit objections being prepared by the accounts section

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**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the**

**last five years (not covered in Criterion III)**

**Response:** 625.9

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1.54 | 446.25 | 121.99 | 31.83 | 24.29 |

| File Description | Document |
|------------------|----------|
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years | [View Document](#) |
| Any additional information | [View Document](#) |

## 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

Sri Venkateswara College is a constituent College of the University of Delhi and is managed by the Tirumala Tirupati Devasthanams (TTD) Trust Board. The College receives 95% funds from the UGC and 5% from TTD Trust. The resource mobilization is mainly through fee deposits of the students. The College has comprehensive plan for mobilization of fund that include the following -

1. Grants from Goverent Funding ( DBT Star College Status ) : The College seeks to mobilize government funds for improvement of academic and knowledge resources. Sri Venkateswara College is one of the 7 Colleges in Delhi and one among 30 in the country awarded Star College Status by Department of Biotechnology

(https://dbtindia.gov.in/sites/default/files/uploadfiles/List-star-status-college.pdf) in the year 2016.This program was granted for a period of 3 years to support and improve undergraduate science teaching in the college.

1. Research Project grants : The faculty members are encouraged to apply for grants for research projects both at National and International Level.
2. Grants are generated through Add on Courses that benefit undergraduate students to enhance their skill set and learn beyond curriculum. These courses are part time and are self –financing.
3. Rent from Cricket Ground/ Photocopy Facility/Canteen : Sri Venkateswara College has developed an excellent sports ground and the College outsources the ground under public-property partnership mode. The funds are utilized for the maintenance of the ground, expansion of sports facilities and also sports activities in the College. The College also rents out space for photocopy/canteen and bank facility in the College.

4. Funds generated through Sponsorships, Private organizations provide sponsorship for organizing department and college festivals.

5. Grants & Donations: The College receives funds from private agencies, private donors, and members of teaching/non-teaching staff towards award for meritorious students, student scholarships and development of college facilities.

**Utilization of Funds &** *Resources*

Institutional mechanism to monitor effective and efficient use of available financial resources is as follows:

*Grants for Infrastructural Development*:

The Department/Society/Units are required to submit budget by at the beginning of every academic session. The Development Fund Committee and Purchase Committee of the College invite tenders/ quotations etc. as per the financial rules and guidelines of Govt. of India. Construction and major renovation work of college building are taken up by TTD. The Principal, being member secretary of the GB also acts as Drawing and Disbursing Officer of the College accounts. The College accounts are operated jointly by the Principal and Bursar.

*Funding for College Activities:*

Departments and several committees in the College require finance for the conduct of extra-curricular and co-curricular activities. A proposed budget is prepared by TIC/Convenors in consultation with the committee members for the approval by Principal. The committee is responsible for the submission of utilization of accounts before the end of every financial year.

*Grants for research & Support:*

Support grants received by college for strengthening undergraduate education and research are maintained as per the guidelines of the funding agencies. All purchases and expenditures are done as per the General Financial Rules, Govt. of India.

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## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

The **Internal Quality Assurance Cell (IQAC)** at Sri Venkateswara College has contributed significantly in institutionalizing quality assurance strategies and processes in the College.

**Some of the IQAC Initiatives & Recommendations**

- Academic & Administrative Audit
- Submission of AQAR
- Participation in NIRF Rankings
- Stimulate academic environment for promotion of Research and Innovation
- Organization of Professional Development Programs for faculty, Workshops for laboratory staff and Training Programs for office staff
- Promotion of Activities for societal consciousness
- Strengthening existing Infrastructure in developing Eco-friendly Campus
- Connecting to Alumni

**Examples of Two Practices Institutionalized as a result of IQAC initiatives are given as under-**

**1. Building an Organized Methodology for Effective Documentation Practices**

Since its inception in 2016, IQAC at Sri Venkateswara College has realized that effective documentation is an important to quality and control process. Documenting institutional practices to improve performance is a challenging and complicated process. Documentation process has been monitored at several levels by IQAC in the College and this has proved to be an effective exercise in maintenance of consistency, efficiency and standardization.

- At the Department level, Academic Calendar is structured for proper planning of Department activities in a semester. Teaching plans prepared by the teachers help in effective class management and provides a roadmap in teaching-learning process.
- All events/activities organized by the Departments/Society/Associations/Cells/ are documented and are submitted to IQAC.

*Evidence of Success:*

- *Incremental Progress in College Rankings* **: NIRF Rankings**

Sri Venkateswara College has been ranked **# 11** in MoE-NIRF Rankings 2021 under College category**.** The College has witnessed incremental progress in NIRF Rankings over the years –from #24 in 2018, # 19 in 2019, #14 in 2020 to **# 11 in NIRF 2021**

**2. Facilitating the creation of a learner-centric environment conducive to quality education for students**

- **Introduction of Add on Courses**

IQAC has initiated Add on Courses with an objective to impart career, market-oriented and skill enhancement training to students. Add on courses are part time, self-financing and interdisciplinary courses that inspire learning beyond curriculum.

- **"SRIVIPRA" Internship Program for Student Mentoring**

Sri Venkateswara Internship Program for Research and Academics (SRIVIPRA) is an IQAC initiative to

provide undergraduate students a learning experience beyond classroom. Students enrich their learning experience through short term research projects under the guidance of faculty mentors.

- **Collaborations to foster Global Competencies among Student**

IQAC strive to establish networking with Industry and Collaborations with institutions of National & International repute through Seminars, MoUs and Joint Agreements to prepare students for diverse global settings and knowledge.

- **Inculcate Value System among Students**

In addition to academics, IQAC also encourage students to participate in Extension Activities to imbibe the values commensurate with social, cultural, economic and environmental realities, at the local, national and universal levels.

*Evidence of Success*

**Student Placement and Progression to Higher Education**

Sri Venkateswara College takes pride in its record of student placement and student progression to higher education. The students are well placed in reputed Companies and have progressed for higher studies in Indian & Foreign Universities.

| File Description | Document |
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**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle  - Incremental improvements made for the preceding five years with regard to quality  For  second and subsequent cycles  - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )**

**Response:**

**Two Examples of institutional reviews for teaching learning process facilitated by the IQAC**

**Example I. Academic and Administrative Audit ( AAA)**

**Objective and Scope of the Academic Audit**

Sri Venkateswara College follows that monitoring of the teaching learning processes require a carefully structured system, course of action and procedure of internal and external reviews. The purpose of Academic and Administrative Audit is to encourage Departments and other Units to evaluate their Quality Processes and Standards based on predetermined benchmarks and provide an opportunity to evolve strategies for further improvements.

**Methodology**

- IQAC discussed the broad objectives of the Academic Audit by an External Peer Team in a meeting held on September 27, 2018.

- The self-assessment evaluation format based on 7 Criteria of NAAC was designed by IQAC in consultation with External Peer Team and distributed to the all Departments The process expected all the Departments to self-evaluate their progress and prepare the Presentation prior to the Academic and Administrative Audit.

- A three member External Audit Peer Team visited the College on Oct 24-25, 2018 to offer suitable suggestions and areas for improvement in various aspects of Academic and Administrative functioning of the College.

- The External Peer Team assessed the documents submitted by the Departments that included the academic calendar, teaching plans, time tables, student teacher mentoring program, attainment of programme/course outcomes, research activities and faculty achievement and Best practices.

- The External Audit Peer Team visited the Departments, Science Laboratories, Library, Hostels and Administrative Sections in the College. During the visit, the Teachers- in Charge and Unit Heads made a presentation highlighting the quality initiatives of the Department.

**Observations & Reporting**

In the Exit Meeting, the External Peer Team discussed the observations and suggestions with Principal and IQAC members.

Academic and Administrative Audit Report that included the Strengths, Recommendations and Areas of improvement for each Departments was consolidated by IQAC based on the recommendations of the External Peer Team.

The Audit Report was shared with the Departments by IQAC to respond to the Suggestions by External Peer Team in a phased and organized manner.

.**Example 2: Review of Teaching Learning Process by Feedbacks**

**Objective**

The College in its mission for continuous improvement in education has entrusted IQAC, with the responsibility of arranging feedback from the various stakeholders on all quality related institutional processes.

**Methodology**

The structured feedback fort is developed for all the stakeholders that include the following - students, parents, hostel students, employers and alumni.

**Student Feedbacks** are based on institutional parameters such as infrastructure and facilities, curriculum delivery and pedagogy, discipline and environment, staff and support services.

**Alumni Feedback** focuses on the overall Teaching Learning process, Facilities in the College, role of Placement Cell , Curriculum structure and delivery, Administrative Support, and suggestions for Improvement

**Parents Feedback** seeks information related to overall experience, Admission Process, Grievance Redressed, College Facilities , Administrative Support Services and Suggestions for Improvement

**Hostel Feedback** helps in analyzing and improving Hostel facilities, Food,  Hostel Cleanliness and Hygiene, Hostel Admissions and Security.

**Employers Feedback** attempts to understand from the employer's the needs and requirements of markets and accordingly enrich the curriculum and teaching learning process.

**Observations**

**A careful** analysis of the feedbacks is done and measures are discussed for reforms and redressal.. The feedbacks analyzed are uploaded on the College website.

**Teaching and Learning Reforms**

The IQAC at Sri Venkateswara College encourages and ensures continual reforms in teaching-learning methodologies.

- Faculty prepare Teaching Plans for a planned and effective delivery of teaching at the beginning of the semester
- Departments submit Academic Calendar that include schedule of academic activities and events
- IQAC promotes interdisciplinary activities to enable borderless learning among the students.
- IQAC recommends enriching ICT infrastructure and E-learning resources of the College.
- IQAC encourages Undergraduate Research through initiatives like SRIVIPRA that primarily offer students internships under the guidance of a faculty mentor.
- IQAC promotes curriculum enrichment by Add on Courses, Educational tours and Field trips.
- IQAC lays impetus on the adoption of ICT in teaching practices

**Teaching Learning in the "New Normal"**

The current pandemic has transformed the education system and brought a paradigm shift in teaching and learning methodologies. The use of ICT tools has become an integral part of teaching learning process IQAC at Sri Venkateswara College emphasized the need to consider teaching learning process anew in the light of emerging challenges.

- Periodically, IQAC has organized workshops to train teachers in the development of E-content through MOODLE and other Learning Management System (LMS).

- In the ongoing COVID-19 times, the College has facilitated teaching-learning by providing access to virtual platforms for video-lecture, interaction, sharing study materials, assessment and evaluation.

- Digital library facilities like INFLIBNET, N-LIST and other e-resources provide access to the repository of articles and e-books for teaching and research purposes.

- The educational use of social media has also been utilized to establish communication with the students and peers.

- Online Certificate Courses are offered to enhance the skill set of students

- Feedback on Online teaching are regularly monitored and analysed by IQAC.

| File Description | Document |
|---|---|
| Upload any additional information | [View Document](#) |

**6.5.3 Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** D. 1 of the above

| File Description | Document |
|---|---|
| Upload e-copies of the accreditations and certifications | [View Document](#) |
| Upload details of Quality assurance initiatives of the institution | [View Document](#) |
| Upload any additional information | [View Document](#) |
| Paste web link of Annual reports of Institution | [View Document](#) |

# Criterion 7 - Institutional Values and Best Practices

## 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

Gender equity can only be achieved when all enjoy the same opportunities and rights in all spheres of life. In an effort to make Sri Venkateswara College a strong institution for promoting gender equity and sensitization, many steps have been initiated in terms of, both curricular and co-curricular activities. Our approach is to lay strong theoretical foundation and provide practical exposure in order to inculcate gender sensitivity in students as well as staff. At the theoretical level, the curriculum taught includes courses that sensitize the students to gender issues such as Feminism Theory and Practice (Political Science); Gender and Violence, Family and Intimacy, Sociology of Gender (Sociology) to name a few. In addition, the staff and students regularly reach out to the community both within and outside the campus by means of workshops, webinars, seminars, awareness programs and student activism for encouraging societal sensitization.

SV college fosters an integrated approach and promotes not only inclusivity but complementarity among all the genders. The college is a co-educational institution and has good representation of women in administrative, academic as well as at student levels. All genders contribute significantly towards the college functioning. The college also has some committees and societies that specifically handle gender related issues:

- **Women's Development Cell** (WDC). Comprises of faculty members and students. It organizes various academic, technical, medical, cultural and social events for the upliftment of women and other genders all aimed at fostering and promoting gender equity. Since gender equality demands the empowerment of marginalized genders, with a focus on identifying and addressing power imbalances and giving these genders more autonomy to manage their own lives, the WDC works towards adopting holistic measures that address both inter-gender and intra-gender inequality and strives towards equity. The WDC often comes out with its newsletter addressing gender-based issues of significance and its own activities.

- **The Internal Complaints Committee (ICC)** has been constituted to address issues of harassment or discrimination in the college. It looks at specific cases to ensure a speedy redressal of gender-based discrimination issues.
- **Facilities exclusively for women:** Safety and security of women is given utmost importance. To ensure safety and security, we have women guards spread out throughout the campus. Women students have their own private space in the form of common rooms. Additional facilities like washrooms, Sanitary pad dispensers are installed.
- **Counsellor**: A trained and experienced counsellor is available to conduct counselling sessions and to ensure the well-being of the students, faculty members and staff.
- **Relaxation in cut off for female students in admissions to undergraduate courses**: In order to bridge gender gap in enrollment, relaxation of 1% in the cut off is offered to female candidates in some courses.
- **Awareness about Cyber security**: The college is aware and alert about the threats due to

digitalization and has a webpage designated to create awareness among students about the risks and threats associated with cyber security.

- Defense training provided to female staff and students in workshops organized by Delhi police.

| File Description | Document |
|---|---|
| Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | [View Document](#) |
| Link for annual gender sensitization action plan | [View Document](#) |

## 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

| File Description | Document |
|---|---|
| Geotagged Photographs | [View Document](#) |
| Any other relevant information | [View Document](#) |

## 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

Sri Venkateswara College is very sensitive toward pressing environmental challenges and takes utmost care in segregation and disposal of waste. The following measures are taken by the college to manage waste generated in the campus:

**Solid waste management:**

- **Waste segregation**: The college segregates biodegradable (fruits and vegetable peels, leaf litter, plant waste from garden) and non-biodegradable waste (plastic wrappers, bottles, glass bottles etc.) while collecting. Color coded dustbins are kept on all floors of academic, administrative building, common areas such as canteen, washrooms, foyers, playground and hostel in order to ensure that waste is segregated at source itself.
- Leaf litter and other organic waste generated by the campus garden is converted into compost by an in-house composting facility. The vermicomposting pit and organic leaf composters generate adequate compost that is used in the expansive garden spaces on the campus. The Garden and sustainable committee of the college is actively involved in waste segregation and has installed composting pits to recycle organic waste.
- **Biomedical waste management**: Waste such as clinical waste is treated with bleach and strong acids before disposal; animal tissue waste is at present buried. Sharps are disposed of separately.
- Laboratory waste generated is disposed of according to the Standard Operating Procedures. Laboratory manuals and Dos and Don'ts are appropriately put in the laboratories. Training programs for laboratory staff are conducted to make them aware about proper disposal of certain specific laboratory waste.
- **Hazardous chemicals and radioactive waste management:** The college does not use any radioactive substances. The college has adopted practical curriculum and practices that minimize the use of hazardous chemicals. Other chemical waste that cannot be avoided is treated based on standard operating protocols before disposal. Disposal of gels (Gel electrophoresis) is done as per standard guidelines.

**Liquid waste management:** Sewage generated from the college, hostel and staff quarters are disposed of to the sewage line of the Municipal Corporation of Delhi (MCD).

**E-waste management**: The Department of Electronics of college organizes seminars and e-waste collection drives to create awareness and sensitize students. NGOs are roped in for the same.

**Training of staff**: Laboratory staff are routinely trained and made aware of latest SOPs of waste disposal. Workshops and training sessions are conducted to make them aware of the correct methods of disposal of waste. List of Do's and Don'ts is displayed in all laboratories.

| File Description | Document |
|---|---|
| Link for Relevant documents like agreements/MoUs with Government and other approved agencies | [View Document]() |
| Link for Geotagged photographs of the facilities | [View Document]() |

**7.1.4 Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**

**5. Maintenance of water bodies and distribution system in the campus**

**Response:** E. None of the above

| File Description | Document |
|---|---|
| Link for any other relevant information | [View Document](#) |

## 7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

**Response:** Any 4 or All of the above

| File Description | Document |
|---|---|
| Geotagged photos / videos of the facilities | [View Document](#) |
| Link for any other relevant information | [View Document](#) |

## 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

**Response:** D.1 of the above

| File Description | Document |
|---|---|
| Link for any other relevant information | [View Document](#) |

## 7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** A. Any 4 or all of the above

| File Description | Document |
| --- | --- |
| Geotagged photographs / videos of the facilities | [View Document](#) |
| Any other relevant information | [View Document](#) |
| Link for any other relevant information | [View Document](#) |

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Sri Venkateswara College has implemented several measures to make the college an inclusive campus to promote cultural plurality on campus.

- The College strictly follows reservation policies laid out by the Government of India for admissions of students and appointments of teaching and non-teaching staff. Various committees such as SC, ST and OBC Counselling Committee, North East Counselling Committee, PWD Counselling Committee and the Equal Opportunity Cell ensure parity and transparency during the admission process.
- The college has an Equal Opportunity Cell (EOC) which looks after the welfare of differently abled students.
- Students from low socio-economic spectrum are granted fee concessions in every academic session.
- The college also recommends students for several financial assistance/scholarships provided by the Government of India, state governments and non-governmental organizations to facilitate access to financial assistance among students.
- Teachers adopt bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges in order to enhance their academic performance.
- **Cultural inclusivity:** NEXUS is the annual cultural festival of Sri Venkateswara College which hosts students from colleges across India for various competitions in performing and visual arts, poetry, dramatics, street plays etc.
- **Hostel Activities:** Students of Padmavati and Balaji Hostel of Sri Venkateswara College organize various cultural activities reflecting our cultural, linguistic and religious harmony and brotherhood.
- **Regional inclusivity:** The Northeast Students' Association (NESA) of Sri Venkateswara College integrates students from the North Eastern States into the mainstream and addresses everyday challenges faced by these students. NESA conducts orientation and freshers programmes to welcome them to the academic and cultural environment of the college. NESA also celebrates its annual festival " ONENESS" which consists of annual lectures by eminent personalities. It also conducts seminars and interactive sessions by eminent personalities.
- **Linguistic inclusivity:** Telugu Bhasha Parishit was conducted to promote Indian languages. In order to inculcate the need to preserve lost languages, SVC organized a visit of Buddhist Lamas from the Tawang Monastery and a students' visit to Kipti village to understand the current status of Monpa Language.

- **Gender inclusivity:** WDC is committed to gender sensitization programs to make the campus and

society at large a safe space for all people. Events are organized to raise awareness about the third gender and the month of June is celebrated as the Pride month.

| File Description | Document |
|---|---|
| Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View Document](#) |

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

Sri Venkateswara College organizes activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation.

**Programmes instilling citizenship values and responsibilities:**

- **Add-on Course in Intellectual Property Rights (IPR)** is conducted to create awareness about copyright, plagiarism, patenting, trademark, and several other related aspects to cultivate professional ethics.
- **'SriVidya',** a college' initiative to adopt a rural school was done under DBT STAR status college scheme.
- **Venkateswara initiatives in Science Training in Academics and Research (VISTAAR), Each One Teach One** were initiated to strengthen schools that are providing formal education and to create technology platforms to benefit society.
- **Joy of giving** week is organized annually in which food, books, toys and clothes distribution is donated among the families of construction workers and kids in nearby slums.
- **Disaster Management Mock Drill** was organized with the help of District Disaster Management Authority.
- **Project Astitva** was started with the distribution of the biodegradable sanitary pads to the ladies of Sanjay Camp to make them aware about personal hygiene.
- **Under Mission Raksha,** eight food distribution drives were conducted during the lockdown that helped over 1000 underprivileged families.
- The college enshrines the sovereign and democratic values of our nation by commemorating the Independence Day and the Republic Day annually. Kite flying festival is celebrated to mark the pride and glory of our nation. The college also celebrates Constitution Day, Martyrs' Day, Voter's Day and National Unity Day', to make students aware of their democratic values.
- **Social service day** is celebrated on the occasion of Mahatma Gandhi's 70th Death Anniversary by Mathematics Association? Trisectrix.
- **NSS (National Service Scheme)**: The college' NSS unit is very active and conducts several events to foster democratic values in students. Following events are organized by NSS, SVC:

- **Azadi ka Amrut Mahotsav 2021**: An On-line Webinar was conducted on Dr B.R. Ambedkar's Role in Nation Building
- Heritage Walk cum Survey in Safdarjung Tomb and Lodhi Garden are undertaken.
- Plantation drive was held on 28th July 2019 at Sam Martin Park, Chanakyapuri in collaboration with the Ministry of Urban Development, Government of India.
- NSS SVC organized a blood donation camp on 24th January 2020 and a free health camp on 26th September 2019.

**Citizens' rights**

- The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

- Legal rights awareness programmes are organized by WDC to spread awareness among students of their constitutional rights.

- Ahaan Noor-e-Zindagi to promote women entrepreneurship among girl students.
- NSS wing of SVC and Umeed NGO organized an activity to promote 'Swachh Bharat Abhiyan'.
- MGNCRE Post COVID Swachhta Action Plan was adopted to reach out to COVID survivors and help them overcome their trauma. The activities included supplying food and essentials, raising vaccination awareness.
- The day-to-day concerns of the hostel are managed by the student hostel association that is an elected body from the hostel residents.

| File Description | Document |
|---|---|
| Link for details of activities that inculcate values necessary to render students in to responsible citizens | [View Document] |

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** B. 3 of the above

| File Description | Document |
|---|---|
| Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims | View Document |
| Code of ethics policy document | View Document |
| Any other relevant information | View Document |

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

Sri Venkateswara college celebrates national and international commemorative days to inculcate constitutional responsibilities to instill patriotic spirit and to foster unity among fellow citizens

- **Independence Day** and **Republic Day** are celebrated in the college by hoisting the Indian flag and by organizing kite-flying events particularly on 15th August every year.
- **International Women's Day** is celebrated on 8th March. The Women's Development Cell addresses issues related to gender disparity and promotes gender equity in our society. A talk was organized on international Women's Day- Talk on "Gender and Sexuality" on March 8, 2017.
- **NSS Day**, on the occasion of NSS day on 26th September, NSS-SVC with the Health Ministry, Government of Delhi organized a Free Health Camp and a Seminar on Anemia for faculty, staff and students.
- **Martyrs' Day** is celebrated on March 23rd to pay tributes to the people who had lost their lives in the struggle for India's independence
- **Constitution Day**, also known as National Law Day, is celebrated on 26 November commemorate the adoption of the Constitution of India. The basic idea is to spread awareness among the college students in regards to the constitutional values.
- **National Youth Day** is celebrated every year on 12th January to commemorate the birth of Swami Vivekananda. It (13th Jan, 2020) was celebrated in the college campus where a talk on Power of Youth was organized to motivate the students and help them realize their power and potential.
- **International Yoga Day** is celebrated every year on 21st June every year to mark the practice of self-discipline and tradition of well-being continuing for thousands of years in India. The programme is conducted by NSS in collaboration with Yoga Society of our college.
- **National Unity Day** is celebrated on 31st October to mark the birth anniversary of Sardar Vallabhai Patel. A talk was organized by NSS SVC and invited renowned social activist Sarpanch Shyam Sundar Paliwal, who has done commendable work in the field of community building, environment and empowerment of women and people with disabilities.
- Important environment-related days are commemorated at S V College to heighten awareness among today's youth regarding the deteriorating state of our environment and contribute in our own ways towards sustainable development.
- **World Cleanup Day** was celebrated on 15th September 2018, wherein volunteers of NSS and other students participated in the World Cleanup Day which is the world's biggest civic movement that includes over 150 countries. Various colleges of Delhi and independent NGO's held hand in

hand to make the event a success.

- **Earth Day** is celebrated on 22nd April to sensitize students towards important environmental issues, particularly conservation and restoration of wetlands.
- **World Ozone Day** was celebrated to make students aware about the challenges and issues related to depletion of Ozone layer and ways to mitigate it.

| File Description | Document |
|---|---|
| Link for any other relevant information | [View Document](#) |

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

BEST PRACTICE I

1. Title of the Practice:    Innovations in Pedagogy

2. Objectives of the Practice:

Teaching-learning process is the most important vertical of Higher Education. The best practice aims at creating a conducive learning environment for all the students by using different approaches towards the teaching-learning process. Faculty members make efforts for effective teaching by using constructivist, integrative, collaborative pedagogical approaches to enrich the learning experience of students. Project and inquiry-based learning is encouraged in all departments students to think out-of-box. Besides, to stimulate reflective thinking methods such as role play, field visits, surveys are undertaken.

3. The Context:

Academic institutions, particularly undergraduate colleges play a significant role in molding the character of youth. Students not only gain insights into subjects in college but also gain exposure to multidimensional challenges of the world. Effective teaching-learning is knowledge based  and also lays equal emphasis on the inculcation of right values and attitudes to transform them into well rounded individuals. The domain knowledge is enriched with practical application making learning experiences. To ensure conceptual clarity various techniques in pedagogy based upon novel proven approaches are used. Likewise, various tools of evaluation such as MCQs, subjective tests, assignments, field reports etc. are used to evaluate students. Despite the pandemic, College adapted to the new normal and timely completion of academic tasks by adopting digital modes of interaction such as MS team, Google Classroom, and creating e-content.

4. The Practice:

Faculty   members   have   used   innovative   pedagogy   methods   to   make   teaching-learning   an

enriching experience.

- Experiential learning: In order to give hands-on experience to students, field visits and educational trips are conducted. These visits help them understand the practical aspects of theoretical concepts taught in classrooms. Observational Sciences such as Botany, Zoology, Life Sciences, Biological Sciences and Environmental Sciences are particularly involved in taking students on field visits and trips. In Humanities, Departments such as Political Science and Sociology also conduct visits to Parliament. Economics budget session, History heritage walks. Likewise, industrial visits are organised for students of commerce to enable them grasp the nuances of working in industries. Field based research projects involving active students' participation are taken up by faculty members to enhance their learning experience.

- Lecture cum demonstration method: The conventional and most widely used teaching method , chalk and talk, is followed particularly in theoretical subjects.

- Project based learning: Project based learning is promoted in College to make students define problems, design experiments, conduct experimentation, compile and collate results and then discuss the findings in interactive sessions.

- Peer learning: Peer learning is encouraged by making students work in groups. This assists slow learners and inculcates a spirit of teamwork.

- Blended learning: ICT enabled teaching has been a practice in the college even before the pandemic struck. Faculty members have been actively using as well as creating e-resources for the benefit of students. During the pandemic, transition to complete online mode teaching has been smooth and hassle free. Faculty members devoted extra time for students who were digitally challenged to ensure that there is no loss of learning.

Training of teachers: Capacity building of the teachers is as important as teaching students. Faculty members are encouraged to participate in Faculty Development Programs (FDP) and are equipped with Research Based Pedagogical Tools (RBPT) to hone their skills to cater to students' needs.

Conduction of Add-on courses: The College conducts add-on courses for curriculum enrichment on contemporary issues such as climate change, ayurbiology, Intellectual property rights. Skill based add-on courses such as Bioinformatics, entrepreneurships and digital marketing also enhance employability of students. Till date, over a span of 5 years 1245 students have benefitted from the various add-on courses conducted by the College.

5. Evidence of Success:

- Ranks in University (DU and UDSC): Students have secured ranks in University of Delhi as well asUniversity of Delhi South Campus (UDSC).

- Success in qualifying entrance exams for masters' programs (India and abroad): Students secure admission to various Masters' Programs in Universities of national and international repute. They are selected for Masters' programs in reputed Indian institutes such as IIT, IISERs, IISc., JNU and DU. Students have been pursuing higher education in University of california, USA, University of

Bristol, UK; Albert Ludwigs University, Germany; University of Leeds, UK etc.

- Impressive placement record: Focus on personality development along with enriching core curricular concepts enables students to get attractive placements while still pursuing their graduation.

- Awards for Faculty members: Faculty members have been awarded for their contribution towards teaching from Indian National Science Academy (INSA) and University of Delhi.

- High institutional Ranks: The College has consistently improved its ranking in the last five years and is now ranked 11th in the latest Ministry of Education (MoE), National Institutional Ranking Framework (NIRF).

6. Problems Encountered and Resources Required:

- Adhering to the academic plan and lack of physical interaction, particularly in the online mode hinders the overall development of children.

- Limited access to internet and digital devices to students, particularly those in remote parts of the country, restricts their participation in academic and co-curricular activities.

BEST PRACTICE II

1. Title of the Practice:   Fostering Environmental Consciousness: Campus and Beyond

2. Objectives of the Practice

What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice (in about 100 words)?

Environment is an integral part of our existence and is greatly impacted by anthropogenic activities. Environmental sensitization in students is of utmost importance as they are the major stakeholders as well as torch bearers for the future. To protect and minimize the adverse impact on the environment, Environmental Education is given highest priority at Sri Venkateswara College. The objective is to not only create environmental consciousness among students across all disciplines but also to effect a behavioral change and develop skills so that they are able to recognise, address and resolve environmental challenges.

3. The Context

What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about 150 words)?

Sri Venkateswara College is well aware of national and global environmental challenges. Issues such as air pollution, climate change, waste segregation and management have been given a lot of importance as they have a direct bearing on human health and wellbeing. The college  being sensitive towards these issues

makes every attempt to address them through various academic and outreach activities. Located in the heart of the city, the college is not untouched by environmental crises that Delhi faces. Polluted air and related health issues, decaying urban water bodies, and threatened biodiversity are some of the major challenges. Also depleting ground water level and increasing load of pollutants in soil and water bodies affect the natural ecosystems of the city. Students and faculty members of the college are proactively engaged in academic and outreach activities to make a meaningful difference.

4. The Practice

Describe the practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced (in about 400 words)?

Sri Venkateswara College  is committed towards maintaining a green and eco-friendly campus through following practices.

On campus Environmental Initiatives:

- In-house Composting facility: The college has vermi and organic composting units which convert green waste to compost.

- Campus Bird Monitoring: The college students/faculty have been involved in monitoring the avian diversity of the campus since 2015

- Survey and Conservation of Butterfly and Dragonfly of college campus: The survey is regularly conducted by Eco-Club. In case needed the animals are also rescued (e.g. Snakes)

- Power conservation: The college has been replacing the existing lights with new LED lamps.

- Alternative sources of energy: The streetlights in the campus and geysers in the hostel are solar powered.

- Record and digitization of flora and fauna: The herbaceous flora and avian fauna of the campus has been well documented and digitized.

- QR Coding of tree species: Tree species of the campus have been given a QR code giving their identification and economic uses.

- Waste segregation: College promotes and practices waste segregation, and separate colour coded waste bins are used to collect and segregate waste.

- Rain Water Harvesting: The college has initiated the process of installing rainwater harvesting structures.

- Single use of plastic: Ban on single use plastic

- SVC wildspace and Botanical Garden: Designated area for supporting birds and insects fauna.

Academic endeavours:

- Add-on Course on 'Climate Change: Issues, Concerns and Strategies': This course promotes awareness on climate crisis (2019 - Present)

- Workshops, conferences, webinars and competition on environmental issues (e.g. Mindspar on United Nations SDG goals).

- Celebration of Environmental days: The college celebrates special days World Environment Day, Earth Day, Ozone Day, etc. to commemorate them.

- Off- Campus activities

- Green School Initiative (2016 – present): The Initiative was started in 2016 (in collaboration with AIIMS) to sensitize students of government aided and private schools of Delhi-NCR about Air Pollution and associated health hazards.

- Wetland Restoration: A large perennial water body was restored with the effort of students/faculty near Delhi-Gurgaon border in 2019. Some local water bodies (Jheel Park, Sanjay Van etc.) are also regularly monitored.

- Biodiversity Awareness Trips: Local as well as outstation trips are organized for students to gain experiential knowledge about the country's vast biodiversity.

5. Evidence of Success:

Published in National Media

Pictorial Guide to bird of campus

Functional Vermicomposting pit

Awards for activity: Waterbody restoration film

Successful outreach activities

MOU with AIIMS for Green School Initiative.

- TROPICSU (Trans-disciplinary Research Oriented Pedagogy for Improving Climate Studies and Understanding): Faculty members of the college are actively engaged in promoting climate education by creating e-lesson plans.

- Research in Environment: Scientific publication and disseminating knowledge through media.

6. Problems Encountered and Resources Required:

- Limited time for off campus activities: Students have a busy academic schedule so we get limited time for doing off campus activities (mostly semester breaks and weekends are utilized for these off campus activities).

- Lack of funding: Sri Venkateswara College is a non-profitable public funded institution so we are bound by a limited budget for the activities concerned.

| File Description | Document |
|---|---|
| Link for Best practices in the Institutional web site | [View Document](#) |
| Link for any other relevant information | [View Document](#) |

## 7.3 Institutional Distinctiveness

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**INSTITUTIONAL DISTINCTIVENESS**

DIVERSITY & INCLUSIVITY

The world is facing severe challenges and requires an inclusive attitude to enable staff and teachers to develop their full potential and to meet the challenges in Life. Inclusiveness as defined in the Salamanca statement by UNESCO entails recognition of the need to work towards education for all, which includes everybody who celebrates differences, supports learning and responds to individual needs. Educational policies and practices often assume that student populations are homogeneous in their perception and learning. They often ignore the students' situatedness in their personal life which influences their perception and experience. It is important that all students should learn together regardless of their differences, diversity and disabilities. The college promotes an environment in which all students feel valued, respected and have access to opportunities.

Sri Venkateswara College strives to strengthen social cohesion and promote greater solidarity and harmony among students through various initiatives and activities. It trains students to adhere to the principles of cultural tolerance, gender inclusivity, overcome religious, regional prejudices, and linguistic differences. Inclusiveness and tolerance are crucial for shared vision and future development of the institution. Teaching the values and skills for learning to coexist is a priority at Sri Venkateswara College. The college endeavours to prepare students to become socially conscious and responsible global citizens.

Fostering the Spirit of Inclusiveness:

Sri Venkateswara College believes in fostering an inclusive environment where every stakeholder feels

valued, respected and encouraged. Inclusive learning and teaching focuses on a learning experience that respects diversity and enables participation. The pedagogical practices adopted by the college recognises varied learning needs and preferences of students and address them appropriately. Such practices ensure a level playing field for all the students.

Cultural Inclusivity:

Creating an inclusive cultural environment is important for promoting harmony. Sri Venkateswara prepares students to learn in a supportive space free from prejudice and discrimination. The classroom environment sensitizes students to respect every culture, belief and language. Students are encouraged to respect cultural diversity through celebrations of different festivals in the campus and at the hostel. Living in the hostel with fellow residents from different cultural, regional, religious and linguistic backgrounds inculcates in students a spirit of self reliance and teaches them to be accommodating respectful towards each other.

Gender Inclusivity:

The Women Development Cell (WDC) of Sri Venkateswara College organises gender sensitization programs through partnerships with NGO's and campaigns. The WDC of SV College organises Pride March and workshops every year to sensitize teachers and students towards gender issues. To celebrate gender equity, WDC also released a poster on International Day Against Homophobia,Transphobia and Biphobia (IDAHOBIT) in May 2020. The aim was to recognize the voice of the LGBTQ+ community, taking the theme as "Break The Silence: On the stigma and discrimination experienced by LGBTQ+ people". The month of June is recognized as the Pride month. WDC put up an online survey to know what 'Pride' means to the different students of our college. WDC hopes to keep up with its gender sensitization projects to make our campus and the larger society a safe space.

Regional Inclusivity:

Sri Venkateswara college in its admission norms, institutional arrangements and social practices adheres to the policy of regional inclusivity. Students from all over India are admitted in our College representing pan Indian culture. Special concessions are given to Kashmiri migrants in admission. Telugu and Tamil languages are taught in the College as Modern Indian languages and Discipline courses. Sri Venkateswara college conducts activities and events to promote Indian art, language and culture. The visit to Buddhist Lamas from the Tawang Monastery and to Kipti village helped students to understand the current status of Monpa Language and to inculcate the need to preserve lost languages. The College also offered a certificate program in Indian Music & culture in 2018 that helped students learn about cultural diversity in art forms across the country.

The Northeast student's association (NESA) of Sri Venkateswara College integrates students from the North Eastern States into the mainstream addressing everyday challenges faced by them thereby providing a friendly atmosphere far away from home. The Cell spreads awareness among people, especially the College fraternity, to acquaint them with the lesser-known cultures of Northeast India, which is a significant step towards national integration. NESA conducts orientation and fresher's programmes to welcome students to the academic and cultural environment of the college. NESA celebrates its annual festival "ONENESS" in a multi-dimensional event. It includes lectures by eminent personalities and a cultural festival depicting the regions' literature, food, clothing, contemporary developments as well as the challenges faced.

Socio Economic Inclusivity:

Sri Venkateswara college accommodates students from different social and economic backgrounds. The College provide assistance to students from economically weaker sections by having separate cut offs for students of EWS category. Book banks are created to provide students from economic weaker sections with reading material and subject books.

Inclusivity for the differently-abled:

The college has a well constituted Equal Opportunity Cell (EOC) that addresses issues and needs of differently-abled students. The EOC has members from teaching staff as well as students and volunteers. It takes care of specific requirements of the differently abled students of the college, and takes up their issues such as providing physical facilities and logistic support with the administration. Volunteers of EOC help the differently abled students in work related to their examinations, admit cards etc. The College practices inclusive education not only as a program but also as an ideology to recognize and respect every individual's potential in teaching and learning process.

| File Description | Document |
|---|---|
| Link for appropriate web in the Institutional website | [View Document](#) |

# 5. CONCLUSION

## Additional Information :

- The College has excelled in all the disciplines as evident from the accolades received by the College from various ranking surveys:
- NIRF 2021 ranking by Ministry of Education, GoI: 11th best college in India.
- Educationworld ranking 2021 survey: 9th best college in India.
- IndiaToday 2021 Ranking: 9th position in Sciences, 14th position in Arts stream; and 15th position in Commerce.
- Outlook magazine 2021 survey: 6th position in Arts stream, 9th position in Science, and 13th position in commerce.
- Recently, the college successfully conducted the long pending promotions of its faculty, with many faculty promoted to Professor grade, Associate Professor grade as well as higher grades of Assistant Professor under CAS 2018 and CAS 2010.
- Under SRIVIPRA College internship initiative, 15 projects in 2019, 39 projects in 2020 and 48 projects in 2021 were undertaken by faculty, benefitting many students.

## Concluding Remarks :

Since its inception, Sri Venkateswara College has been inclusive and multilingual in character by instilling a culture which is gender sensitive and region specific. It has therefore been one of the few co-educational institutions which has taught regional languages like Tamil and Telugu in addition to other languages. More importantly, at Sri Venkateswara College one finds a fine blending of the creative and liberal arts with natural and social sciences. It is not an exaggeration to state that the objective of this College has been to echo the sentiments of education as advanced by Gurudev Rabindranath Tagore and J.D. Krishnamurti in tune with the sentiments of its founders, Smt Durgabai Deshmukh, Shri K.L. Rao and Shri C. Anna Rao.

Today, the College stands tall in the academic milieu. The College has not only excelled in academics but also known for its national and international level sports personalities. The teaching faculty of the College is credited with publishing in peer reviewed journals of national and international repute. They consistently endeavor to use innovative teaching and pedagogic practices. For contributions to teaching and research, two faculty of Sri Venkateswara College have been awarded the BEST TEACHERS AWARD by Indian National Science Academy in the year 2016 and 2020. Engaging in community outreach activities, facilitating campus placements, imparting skill based education, establishing collaborations with several non-governmental organizations and the corporate world are in continuum. A green campus, being Wi-Fi enabled with wider sports as well as laboratory facilities are other added assets.

In keeping with its motto from the Taittreya Upanishads, 'Satyanna Pramaditavyam' meaning that one should never ignore truth in one's dealings, Sri Venkateswara college aspires to scale newer heights guided by truth and governed by the principles of empathy, love, compassion, inclusivity and equity. It strives to be an inclusive campus, promoting social and emotional well-being of one and all.

# 6.ANNEXURE

## 1.Metrics Level Deviations

| Metric ID | Sub Questions and Answers before and after DVV Verification |
|---|---|
| 1.2.1 | **Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**<br><br>1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.**<br>Answer before DVV Verification :  29<br>Answer after DVV Verification: 30 |
| 2.1.2 | **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**<br><br>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years<br>Answer before DVV Verification:<br><br>| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |<br>|---|---|---|---|---|<br>| 855 | 644 | 584 | 592 | 565 |<br><br>Answer After DVV Verification :<br><br>| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |<br>|---|---|---|---|---|<br>| 774 | 595 | 573 | 580 | 564 |<br><br>Remark : Observation accepted as Filled seats should not exceed earmarked one . Any excess admission made in the categories (SC/ST/OBC/ DIVYANGAN) to be considered as General Merit. |
| 2.4.3 | **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**<br><br>2.4.3.1. **Total experience of full-time teachers**<br>Answer before DVV Verification :  2546<br>Answer after DVV Verification: 2385.2 |
| 3.1.1 | **Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**<br><br>3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**<br>Answer before DVV Verification:<br><br>| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |<br>|---|---|---|---|---|<br>| 228 | 54.6 | 54.7 | 125.8 | 305.7 | |

| | Answer After DVV Verification : | | | | |
|---|---|---|---|---|---|
| | 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
| | 228.0768 | 110.4143 | 54.73521 | 149.199 | 409.2671 |

| 3.1.2 | **Percentage of teachers recognized as research guides (latest completed academic year)**<br><br>3.1.2.1. **Number of teachers recognized as research guides**<br>Answer before DVV Verification :  18<br>Answer after DVV Verification: 5 |
|---|---|
| 3.1.3 | **Percentage of  departments having Research projects  funded by government and non government agencies during the last five years**<br><br><br>3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**<br>Answer before DVV Verification: |

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 4 | 3 | 2 | 7 | 8 |

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| 4 | 3 | 2 | 6 | 8 |

3.1.3.2. **Number of departments offering academic programes**
Answer before DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---|---|---|---|---|
| | | | | |

| 3.3.1 | **Number of Ph.Ds registered per eligible teacher during the last five years**<br><br>3.3.1.1. **How many Ph.Ds registered per eligible teacher within last five years**<br>Answer before DVV Verification :  33     3.3.1.2. **Number  of teachers recognized as guides during the last five years**<br>Answer before DVV Verification :  18<br>Answer after DVV Verification: 7 |
|---|---|
| 3.4.2 | **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**<br><br><br>3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.** |

Answer before DVV Verification:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 1 | 0 | 0 | 0 |

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

Remark : Observation accepted as HEI has not provided the e-copy of the award for the claim. Provided awards is not related to the metric.

| 4.1.3 | **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* <br><br> 4.1.3.1. Number of classrooms and seminar halls with ICT facilities <br> Answer before DVV Verification :  44 <br> Answer after DVV Verification: 32 |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------|
| 6.3.2 | **Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** <br><br> 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** <br> Answer before DVV Verification: <br><br> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1</td><td>7</td><td>3</td><td>1</td><td>1</td></tr></table> <br> Answer After DVV Verification : <br><br> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1</td><td>9</td><td>3</td><td>1</td><td>1</td></tr></table> |
| 6.3.4 | **Average percentage of teachers undergoing online/ face-to-face  Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).** <br><br> 6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years** <br> Answer before DVV Verification: <br><br> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr></table> |

| 215 | 102 | 122 | 32 | 35 |
|-----|-----|-----|----|----|

Answer After DVV Verification :

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 201 | 73 | 26 | 18 | 18 |

Remark : Observation accepted by considering 5 days and above FDP for the supporting documents.

| 6.5.3 | **Quality assurance initiatives of the institution include:**<br><br>1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**<br>2. **Collaborative quality intitiatives with other institution(s)**<br>3. **Participation in NIRF**<br>4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**<br><br>Answer before DVV Verification : C. 2 of the above<br>Answer After DVV Verification: D. 1 of the above |
|-------|---|

## 2.Extended Profile Deviations

| ID | Extended Questions |
|----|--------------------|
| 1.2 | **Number of programs offered year-wise for last five years**<br><br>Answer before DVV Verification:<br><br>{{TABLE1}}<br><br>Answer After DVV Verification:<br><br>{{TABLE2}} |
| 2.3 | **Number of outgoing / final year students year-wise during last five years**<br><br>Answer before DVV Verification:<br><br>{{TABLE3}}<br><br>Answer After DVV Verification:<br><br>{{TABLE4}} |

TABLE1:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 30 | 30 | 30 | 30 | 30 |

TABLE2:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 30 | 30 | 30 | 30 | 30 |

TABLE3:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1357 | 1234 | 1382 | 1430 | 1516 |

TABLE4:

| 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 |
|---------|---------|---------|---------|---------|
| 1233 | 1326 | 1255 | 1313 | 1368 |

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